

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

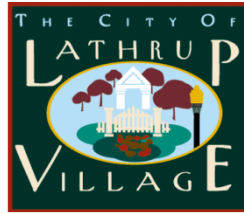
Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

CITY ATTORNEY

Scott Baker, Esq.
Baker & Elowsky
City Attorney



A HERITAGE OF GOOD LIVING

CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING - REMOTE
AGENDA**

MONDAY, SEPTEMBER 28, 2020
Council Chambers
7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

Susie Stec
Comm. & Econ. Dev.
DDA Director

Christopher Clough
Parks & Recreation

ZOOM REMOTE MEETING INFORMATION

Online:

<https://zoom.us/j/93195883582?pwd=WIZneVczL1JGd1h3cUZxVEZzY2E3Zz09>

Telephone: 646 558 8656 or 301 715 8592

Webinar ID: 931 9588 3582

Password: 881652

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Consent Agenda**
 - A. **Approval of Minutes** – August 17, 2020 Study Session
 - B. **Approval of Minutes** – August 17, 2020 Council Meeting
 - C. **Approval of Minutes** – September 14, 2020 Study Session

7. **Consider / Approval of Monthly Disbursement Reports for the Month of August 2020:**

Motion to Approve Disbursements for The Month of August 2020. This Reflects Expenditures from The General Fund, Which Includes: Police and Fire Services; Recreation Dept; Major Roads; Local Roads, Water & Sewer Services, and for The Downtown Development Authority.

AUGUST DISBURSEMENTS W/ SALARY INCLUDED		
FUND 101	GENERAL FUND	\$ 323,378.99
FUND 202	MAJOR ROADS	\$ 13,795.47
FUND 203	LOCAL ROADS	\$ 26,225.43
FUIND 258	CAPITAL FUND	\$ 4,450.00
FUIND 494	DOWNTOWN DEV. AUTH	\$ 17,688.97
FUND 592	WATER & SEW	\$ 192,696.64
TOTAL DISBURSEMENTS		\$ 578,235.50

8. **Consider / Acceptance of the Department Reports**

9. **Presentation** – State Representative Kyra Harris Bolden

10. **Public Comment For Items on the Agenda** (Speakers are limited to 3 minutes)

11. **Public Hearings** – None

12. **Action Requests – For Consideration/Approval:**

- A. Schedule A Public Hearing On October 19, 2020 For The Reprogramming Of The 2018 And 2019 Community Development Block Grant
- B. Appointment to Election Commission
- C. Election of Michigan Municipal League Liability & Property Pool Board of Directors
- D. Proclamation – National Recovery Month
- E. Proclamation – National Suicide Prevention Month

13. **City Administrator Report**

14. **City Attorney Report**

15. **Reports of Boards, Commissions and Committees**

16. **Unfinished / New Business**

17. **Public Comment** (Speakers are limited to 2 minutes)

18. **Mayor and Council Comments**

19. **Adjourn**

20. **Call to Order – Meetings of Election Commission**

**NOTICE OF ELECTRONIC PUBLIC MEETING
CITY OF LATHRUP VILLAGE
CITY COUNCIL Meetings**

Monday, September 14, 2020 at 6pm – Study Session
Monday, September 28, 2020 at 6:00pm – Study Session
Monday, September 28, 2020 at 7:00pm – Council Meeting

In accordance with Gov. Whitmer’s Executive Order 2020-129, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup’s City Council will be meeting electronically using www.Zoom.US for videoconference and public access.

This meeting is a Special Meeting of the City Council and includes a meeting of the Board of Zoning Appeals.

The electronic public meeting will be held as a Zoom electronic webinar. The public can participate via the Zoom application, internet and/or telephone. The public will be able to listen to all discussion by City Council members and will be permitted to speak for up to 3 minutes during the public comment section of the agenda.

Please note that callers/viewers will automatically be muted. Public comments can be submitted via the Chat Room or during Public Comment, when viewers are unmuted on an individual basis. Comments may also be emailed in by 12noon of the date of the meeting to: cityclerk@lathrupvillage.org,

CITY OF LATHRUP VILLAGE
CLICK FOR ZOOM WEBINAR SIGN IN INFORMATION

SEPT. 14TH AT 6PM – STUDY SESSION

Online:

<https://zoom.us/j/97005325162?pwd=MkdPTUQwSDB0b3ZrTkxkxSmgxTFVvZz09>

Telephone: 646 558 8656 or 301 715 8592

Webinar ID: 970 0532 5162

Password: 611047

SEPT. 28TH AT 6PM – STUDY SESSION

Online:

<https://zoom.us/j/94303225250?pwd=M2FQR0NTN29RS3BWNW9QTmoyVit4dz09>

Telephone: 646 558 8656 or 301 715 8592

Webinar ID: 943 0322 5250

Password: 153239

SEPT. 28TH AT 7PM – COUNCIL MEETING

Online:

<https://zoom.us/j/93195883582?pwd=WIZneVczL1JGd1h3cUZxVEZzY2E3Zz09>

Telephone: 646 558 8656 or 301 715 8592

Webinar ID: 931 9588 3582

Password: 881652

ONLINE PARTICIPANTS can “raise their hand” to be recognized by the moderator. The moderator will announce when it is your turn to speak. Audio for participants will be unmuted on an individual basis. There is a 3-minute time limit.

NOTICE FOR TELEPHONE CALL IN ATTENDEES: In order to “raise your hand” press *9. In order to toggle between mute/unmute, press *6 on your telephone key pad

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES AUGUST 17, 2020

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, AUGUST 17, 2020 REMOTELY VIA ZOOM.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor
Council members Ian Ferguson, Donna Stallings

Also Present: City Administrator, Dr. Sheryl Mitchell, City Attorney, Scott Baker, Asst. City Administrator/Treasurer, Pamela Bratschi, Community and Economic Development Manager, Susie Stec, Government Operations Asst., Kelda London and City Clerk, Yvette Talley

Others Present: Cori Dahl, Recreation Intern

Meeting was called to order at 6:03 p.m. by Mayor Garrett

Purpose of the meeting is to discuss City Council Agenda items.

Discussed items:

- A. Discussion – Scott Baker gave an overview and answered specific questions. Mr. Baker said he’s working on the ordinance and he reached out to Madison Heights City Attorney to look at the criteria for the ordinance.
Lillian Lowery asked if there is a plan to change the current ordinance to allow marijuana businesses in the City of Lathrup Village Lathrup Village? Mayor Garrett explained they are extending the sunset and also putting together an ordinance in case it’s approved or allowed at all.
- B. Discussion- Road Improvement Bond Millage - Mayor Pro Tem Kantor said this will be on the November 3, 2020 ballot. There will be virtual informational meetings to provide input for the proposal but there will be informational meetings to explain what the proposal, how much it will cost residents, which roads will be done and which roads will not be done.
- C. Discussion- Traffic Control Ordinance – Dr. Sheryl Mitchell gave an overview and answered specific questions. There are a number of vehicles was using Sunnybrook Ave as the crossover to I696. Chief McKee contacted navigation system (Google) to modify their system to not direct traffic through residential streets. Chief Scott McKee stated Traffic Improvement Association conducted a study, there were disproportionate number of vehicles traveling on Sunnybrook. For the next 30 days Officers will be issuing written warnings. There have been studies done on Sunset and Eldorado and it was noted that speed is not an issue. Mayor Pro Tem Kantor (lives on Sunnybrook) stated traffic is a problem with cut-through traffic. Discussion on adding a traffic sign versus having an officer posted there.
- D. Site Plan Updates - Susie Stec gave an update on the gas station on Southfield Rd. – property owner has financing challenges. His building permit will expire November 2020, special land use approval will expire because he hasn’t done any work. This information has been communicated to the owner. Met with JMC Properties management company to review the deficiencies in their site plan. They will submit a revised plan that will be submitted and

reviewed by the Planning Commission September 15. Lathrup Village apartments they are moving forward with final phase of construction and their expired building permits will be reviewed administratively.

Mayor and Council Comments

Council member Ferguson gave an update on the meeting he and Council member Siddiqi had with Mr. Surnow. He indicated he had no idea what the meeting was about and the meeting was above board.

Scott Baker stated that if any inquiries are received by City Council about obtaining marijuana business license or to sell or lease their property, refer them to City Staff, City Attorney or City Planner.

Happy's Pizza update – Susie Stec said it's a possibility it could be a business selling sliders but she will speak with the owners and provide more information at a later date.

E. Agenda Items discussion – Kyra Harris Bolden's presentation will take place September 28th.

Public Comments

Mayor Pro Tem Kantor stated – As it relates to the proposal -what is the average cost to homeowners will be 3.9176% - average homeowner taxable value is \$67,000 - \$292 per year. Fixlvroads.com you can view my cost button, find your current taxable value and what the millage will cost you on a yearly basis.

Mayor and Council Comments

Dr. Sheryl Mitchell stated that the Historical Society is looking for office space.

Cori Dahl – Historical Society is looking for a museum area to benefit the public. Police Department is looking for extra storage space. The basement has a tendency to flood so to maintain historical artifacts is a concern.

Adjournment

Meeting adjourned at 6:57 p.m.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, AUGUST 17, 2020 HELD REMOTELY VIA-ZOOM.

The meeting was called to order at 7:03 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor
Council members Ian Ferguson, Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Community and Economic Development Manager, Susie Stec, Government Operations, Kelda London and City Clerk, Yvette Talley

Others Present: Cori Dahl, Recreation Intern, Meaghan Cuneo and Matthew Wojciechowski of Giffels Webster

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CO-20-127 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Stallings, seconded by Council member Ferguson to excuse Council member Saleem Siddiqi from this meeting.

Yes: Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-20-128 APPROVAL OF AGENDA

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Agenda and to remove the presentation of State Representative Kyra Harris Bolden.

Ayes: Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CONSENT AGENDA

CO-20-129 Approval of Minutes – July 27, 2020 Study Session

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the minutes for July 27, 2020 Study Session.

Ayes: Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

CO-20-130 Approval of Minutes - July 27, 2020 - City Council Meeting

Motion Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the minutes for July 27, 2020 City Council Meeting

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CO-20-131 Approval of Minutes – August 3, 2020 – Study Session Meeting

Motion Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the minutes for August 3, 2020 Study Session Meeting with a correction.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CO-20-132 APPROVAL OF DISBURSEMENT REPORTS AND YEAR END INVESTMENT REPORT

Motion by Council member Stallings seconded by Mayor Pro Tem Kantor to approve the Monthly Disbursements for the month of July 2020 as:

June Disbursements w/Salary Included

FUND 101	GENERAL FUND	\$374,526.27
FUND 102	MAJOR ROADS	\$ 6,411.99
FUND 203	LOCAL ROADS	\$ 6,411.99
FUND 258	CAPITAL FUND	\$ -
FUND 494	DOWNTOWN DEV AUTH	\$ 5,712.89
FUND 592	WATER & SEW.	<u>\$ 56,409.27</u>
		\$449,472.41

CO-20-133 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Departmental Reports.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

CO-20-134 PRESENTATION

NONE

CO-20-135 PUBLIC COMMENT FOR ITEMS ON THE AGENDA

NONE

CO-20-136 PUBLIC HEARINGS – Recreation Master Plan

Mayor Garrett opened the public hearing. Meaghan Cuneo and Matthew Wojciechowski of Giffels Webster gave an overview and answered specific questions.

CO-20-137 ACTION REQUESTS - FOR CONSIDERATION/APPROVAL

- A. Consideration of A Resolution to Adopt the Recreation Master Plan 2021-2025 for the City of Lathrup Village

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the Recreation Master Plan 2021-2025 for the City of Lathrup Village.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

- B. Consideration of A Resolution to Adopt the Transportation Alternatives Program (TAP) Grant Award

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor accepting transportation alternatives program (TAP) grant award for the City of Lathrup Village wayfinding network project and authorize Mayor Garrett and City Clerk Talley to sign the negotiated contract.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

- C. Resolution Approving Traffic Control Order

Dr. Sheryl Mitchell gave an overview and answered specific questions. Contributing to the problem are the navigation systems such as Google, Waze, Map Quest and Apple Maps which are directing people to take Sunnybrook as an alternative route. Chief McKee as issued a Traffic Control Order requesting the installation of a No Thru Traffic sign there.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

D. Consideration to Approve the Oakland County Animal Shelter Services And Disposal Interlocal Agreement

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Approve the Animal Shelter Services and Disposal Interlocal Agreement with Oakland County and authorize the Mayor and Clerk to sign the agreement.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

E. Consideration to Approve the Sanitary Retention Tank Emergency Repair

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve Sanitary Retention Tank Emergency Repair.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

F. Consideration of Second Reading And Adoption – An Ordinance To Amend Chapter 46, Miscellaneous Offenses, Provisions, Forfeitures And Penalties, Amending Article III, Offenses Against The Person, Sec. 46-81 Use And Sale of Fireworks And 46-82, Permit For Use And Sale of Fireworks

Scott Baker gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to Adopt An Ordinance To Amend Chapter 46, Miscellaneous Offenses, Provisions, Forfeitures And Penalties, Amending Article III, Offenses Against The Person, Sec. 46-81 Use And Sale of Fireworks And 46-82, Permit For Use And Sale of Fireworks.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

G. Consideration of the Second Reading And Adoption To Amend Chapter 18, Businesses, Adding Article VI, Marijuana Establishments, Sec. 18.281 Marijuana Establishments Prohibited, To Prohibit Marijuana Establishments Within the Boundaries of the City Pursuant To The Michigan Regulation And Taxation of Marihuana Act And To Provide Penalties For Violation Of This Ordinance

Scott Baker gave an overview and answered specific questions. This will extend the sunset provision for an additional 12 months. Based on the findings of the marijuana sub-committee, the city has directed the City Attorney, City Planner and staff to prepare ordinances for different types and numbers of marijuana facilities within the city of Lathrup Village.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Second Reading and Adoption of the Ordinance To Chapter 18, Businesses, Adding Article VI, Marijuana Establishments, Sec. 18.281 Marijuana Establishments Prohibited To Prohibit Marijuana Establishments Within the Boundaries of the City Pursuant To The Michigan Regulation And Taxation of Marihuana Act And To Provide Penalties For Violation Of This Ordinance.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CO-20-138 CITY ADMINISTRATOR REPORT

Dr. Mitchell reported:

Due to the Labor Day Holiday - Next Study Session meeting will be September 14 and the City Council meeting will be September 28. Electronic copy of Your Town magazine is available and the hard copies are being mailed. Building upgrades taking place are – Community room kitchen cabinets/counter top which was included in the capital improvements plan, City Hall lobby is being painted, installation of ceiling tiles and LED lighting. Santa Barbara & Roseland watermain project is scheduled to begin soon, completed by October and notices have been mailed to residents. Congratulations to our Team member of the month -Officer Charles Becker. Congratulations to Dr. Mitchell she received the 2020 Community Builder award from the Michigan Municipal League. November 3 is General election day – be sure to complete and return your absentee voter applications to receive a ballot. Plante Moran is conducting City audit. Police department has started 3- month trial period working 12- hour shifts that will end early October. Police officer’s Business Agent has sent notification they are ready to start negotiations for Police and Command officer’s contracts. Public hearing recreation master plan was approved by City Council today. Anticipating that registration for parks will resume starting in September depending on the Orders received from the Governor and health department. We have two new interns Meaghan Menifee and Jordan Williams. Planning Commission meeting for August has been cancelled. Cori Dahl who was a Recreation department intern, is now on a paid internship working with the Downtown Development Authority and Recreation. Loving Lathrup Village had a good response of 12 applicants that will be reviewed by the DDA committee which provides opportunity for grant funding \$500-\$1500 for local businesses.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

CO-20-139 CITY ATTORNEY

None

CO-20-140 REPORTS OF BOARDS COMMISSIONS AND COMMITTEES

Mayor Pro Tem Bruce Kantor reporting for the Infrastructure Committee – Fixlvroads.com site can be reviewed.

Council member Ian Ferguson Southfield School Board update – there has been no response regarding the information requested from them. After the online learning is active, he will request another update.

Council member Donna Stallings reported on SEMCOG – Webinar August 26 – Monitoring Development Trends for Communities throughout Southeast Michigan. Register for Parks finder. There have been several complaints regarding trash cans out in the open along with other trash in front yards.

Council member Ferguson No update for marijuana committee. Brick wall installation(alley) - asked Code Enforcement to have bricks removed from the homeowner’s property.

CO-20-141 UNFINISHED/NEW BUSINESS

None

CO-20-142 PUBLIC COMMENTS

None

CO-20-143 MAYOR AND COUNCIL COMMENTS

City Hall parking - there will be a backpack giveaway on August 22 10:00 a.m.-2:00 p.m., distributing food and testing for COVID-19

CO-20-144 ADJOURNMENT

Motion by Council member Ferguson, seconded by Council member Stallings to adjourn this meeting and to go into closed session at 7:57 p.m.

Ayes: Ferguson, Garrett, Kantor, Stallings
No: None
Motion carried.

CO-20-145 ADJOURNMENT OF CLOSED SESSION

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to adjourn this closed session and return as City Council at 8:00 p.m.

Ayes: Ferguson, Garrett, Kantor
None: None
Motion carried.

CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES AUGUST 17, 2020

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES SEPTEMBER 14,2020

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 14, 2020 REMOTELY VIA ZOOM.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor
Council members Ian Ferguson, Donna Stallings

Excused: Council member Saleem Siddiqi

Also Present: City Administrator, Dr. Sheryl Mitchell, City Attorney, Scott Baker, Asst. City Administrator/Treasurer, Pamela Bratschi, Community and Economic Development Manager, Susie Stec, Government Operations Asst. and City Clerk, Yvette Talley

Meeting was called to order at 6:04 p.m. by Mayor Garrett

Purpose of the meeting is to discuss City Council Agenda items.

Discussed items:

- A. Marijuana Licensing & Application Process Discussion – Scott Baker gave an overview and answered specific questions. This will be discussed at the Planning Commission meeting on September 15, 2020.
- B. Sign Ordinances Update Discussion- Next Planning Commission September 15, 2020 they will discuss Expressive signs and Lighting issues.
- C. House in the Woods – RFP was posted but there were no responses. An appraisal will be done for the property. In the future, a real estate agent will be contacted.
- D. Code Inspection & Property Maintenance Update – will check with applicants who previously applied but at the time were unavailable. Discussed using retired Police Officers for code inspection. Susie Stec gave an overview about the meeting with the JMC Properties management company for the property at 27208-60 Southfield Rd, 28600-90 Southfield Rd, 28820-80 Southfield Rd. There are substantial repairs needed.
- E. Sidewalk Program Update – Dr. Mitchell said this will be implemented early next year beginning with the commercial corridor and one sector of the city. Discussed waiving permit fees for residents who repair their sidewalk in front of their property.
- F. Municipal Separate Storm Sewer System (MS4) Inspection and National Pollutant Discharge Elimination System (NPDES) – Dr. Mitchell gave an overview and answered specific questions. The Michigan Department of Environment, Great Lakes and Energy (EGLE) will work with the Department of Public Services to address compliance issues.

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES SEPTEMBER 14,2020

Mayor and Council Comments

Mayor Garrett said the yoga in the park and food giveaway was a success.

Susie Stec announced Fall clean-up Saturday, September 26 - 9:00 a.m.-11:00 a.m. - Southfield corridor. Discussed service drive issues and will look into this area but safety is a concern. Contacted MDOT for removal of tires/debris. Looking into programming for shop small Saturday, winter market and artisan show. Second round of Loving Lathrup grant funding is open and accepting applicants until September 22, 2020.

Town hall meetings will be scheduled regarding the Infrastructure millage.

Dr. Mitchell asked everyone to complete the census form.

Council member Stallings reminded everyone to be aware of the mosquito issues.

Public Comments

Lillian Lowrey- asked about code enforcement on a business 12 mile/Southfield Rd. a contractor left materials near her property. Consider Zoom as a way to show artisan fair, etc.

Adjournment

Meeting adjourned at 7:13 p.m.

Enforcements By Category

09/02/20

KELDA

ANIMAL NUISANCE

Enforcement Number	Address	Status	Filed	Closed
17371 WILTSHIRE BLVD			08/05/20	
Sec 10-13 It shall, be unlawful for any person to own, possess, keep or harbor in his household more than four adult cats.				
Total Animal Nuisance Entries:				1

CURBSIDE VIOLATION

Enforcement Number	Address	Status	Filed	Closed
18177 SUNNYBROOK AVE		Discovered	08/19/20	
Trash at the curb in plastic bags {Section 54-32 Preparation of solid waste materials} all refuse must be placed in an eligible refuse container				
28125 LATHRUP BLVD		Closed	08/19/20	08/24/20
{Section 54-32 Preparation of solid waste materials} all refuse must be placed in an eligible refuse container				
27816 LATHRUP BLVD			08/19/20	
{Section 54-32 Preparation of solid waste materials} all refuse must be placed in an eligible refuse container				
17580 LINCOLN DR			08/19/20	
{Section 54-32 Preparation of solid waste materials} all refuse must be placed in an eligible refuse container				
18444 MIDDLESEX AVE			08/19/20	
{Section 54-32 Preparation of solid waste materials} all refuse must be placed in an eligible refuse container				
28425 WOODWORTH WAY			08/24/20	
Sect 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit".				
17600 SAN ROSA BLVD			08/25/20	
Sec. 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit."				
17595 SAN ROSA BLVD			08/25/20	
Sec. 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit."				
17571 SAN ROSA BLVD			08/25/20	
Sec. 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit."				
17537 SAN ROSA BLVD			08/25/20	
Sec. 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit."				
28661 LATHRUP BLVD			08/25/20	
Sec. 54-32 Preparation of solid waste materials. States "Refuse must be placed in an eligible refuse service unit."				
Total Curbside Violation Entries:				11

ITEMS IN R. O. W.

Enforcements By Category

09/02/20

Enforcement Number	Address	Status	Filed	Closed
27651 SOUTHFIELD			08/03/20	
Sec 52-29 Non Conforming sign in the right of way				
28821 LATHRUP BLVD			08/10/20	
Pallets in the right of way				
Total Items in R. O. W. Entries:				2

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
18100 W 11 MILE RD			08/03/20	
Total Property Maintenance Entries:				1

REFUSE CONTAINER W/O PERM

Enforcement Number	Address	Status	Filed	Closed
26651 MEADOWBROOK WAY			08/06/20	
Total Refuse Container w/o Permit Entries:				1

SIDEWALK OBSTRUCTED

Enforcement Number	Address	Status	Filed	Closed
18400 WILTSHIRE BLVD		Resolved	08/11/20	08/27/20
Michigan Vehicle Code 257.674 (a) prohibits parking on a sidewalk.				
Total Sidewalk Obstructed Entries:				1

Total Records: 17

Enforcement.CodeOfficer = Kelda
London AND
Enforcement.DateFiled Between
8/1/2020 12:00:00 AM AND
8/31/2020 11:59:59 PM

Total Pages2

Enforcements By Category

09/02/20

RAMI

DEAD TREE

Enforcement Number	Address	Status	Filed	Closed
28807 SOMERSET PL			08/07/20	
8/6/2020	Dead tree in the front lawn Sec. 82-27 and Sec. 82-70.			
19010 WILTSHIRE BLVD			08/07/20	
8/6/2020	Dead tree in the front yard, must be cut down. Sec. 82-27 and Sec. 82-70.			
28451 SANTA BARBARA DR			08/07/20	
8/6/2020	The property has 5 dead trees that Olga needs to take care of. Sec. 82-27 and Sec. 82-70			
18180 CORAL GABLES AVE		Resolved	08/07/20	08/21/20
8/7/2020	4 dead arborvirtea, posted the violation notice on the door.			

Total Dead Tree Entries: 4

OPERATING BUSINESS WITHOU

Enforcement Number	Address	Status	Filed	Closed
27051 SOUTHFIELD RD		Problem Reported	08/28/20	
8/28/2020	1.) Law firm is operating without a business license 2.) Windows cannot be fully covered, only 10% of the window c			

Total Operating Business without License Entries: 1

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
28711 ELDORADO PL			08/05/20	
8/5/2020	Door leaning against the side wall of the garage in public view. hung the violation notice on the door.			
28751 SUNSET W BLVD		Inspection Scheduled	08/11/20	
8/11/2020	Broken steps needs repair, and garbage cans in public view must be stored behind garage or inside garage. posted th			
28200 SOUTHFIELD RD			08/11/20	
8/11/2020	dumpster enclosure has trees and weeds growing must be removed.2.) Weeds around air conditioning unit3.) Weeds			
28505 SOUTHFIELD RD			08/13/20	
8/13/2020	The rear wall is not complete.			
27260 EVERGREEN RD		Complaint Recieved	08/14/20	
8/13/2020	Car ports #274, and #444 the post that holds the double mansard roof is rusted off. The two posts must be replaced t			
17621 W TWELVE MILE		Letter Sent	08/21/20	
8/20/2020	Dumpster enclosure needs to be cleaned out and all concrete removed from the enclosure.			
18476 ROSELAND BLVD		Problem Reported	08/27/20	

Enforcements By Category

09/02/20

8/1/2020 Lillian came to the front desk asked if Code enforcement could help her with an issue that when the doctors office had

18131 CORAL GABLES AVE	Complaint Recieved	08/28/20
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8/28/2020 Recieved a complaint about the mailbox, posted a violation notice on the door

18100 CORAL GABLES AVE	Complaint Recieved	08/28/20
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8/28/2020 Recieved a complaint about the mailbox. Please repair the mailbox, violation notice posted on the door.

18130 SAN ROSA BLVD	Complaint Recieved	08/28/20
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8/28/2020 Mr. Poole, came to the front counter to make a complaint about the business running along the alley, the nail salon th

Total Property Maintenance Entries: 10

SIDEWALK OBSTRUCTED

Enforcement Number	Address	Status	Filed	Closed
	18810 ALHAMBRA AVE	No Cause for Action	08/07/20	
	8/7/2020 Sidewalk is bulging out of ground, safety hazard to pedestrians. posted the violation notice on the door, and spoke to			
	28432 ELDORADO PL		08/07/20	
	8/7/2020 Sidewalk is bulging out of ground, safety hazard to pedestrians. posted the violation notice on the door, and spoke to			
	28691 ELDORADO PL		08/07/20	
	8/7/2020 Sidewalk is bulging out of ground, safety hazard to pedestrians. posted the violation notice on the door, and spoke to			
	18741 LACROSSE AVE		08/07/20	
	8/7/2020 Sidewalk is bulging out of ground, safety hazard to pedestrians. posted the violation notice on the door, and spoke to			

Total Sidewalk Obstructed Entries: 4

SIGN VIOLATION

Enforcement Number	Address	Status	Filed	Closed
	28035 SOUTHFIELD RD	Resolved	08/28/20	09/01/20
	8/28/2020 Resident noticed to many signs on the window of Kabob restaurant.			

Total Sign Violation Entries: 1

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
	28672 BLACKSTONE DR	Inspection Scheduled	08/05/20	
	8/5/2020 tall grass, need to be cut when its over 7", left a violation notice on the door.			
	26571 MEADOWOOD N CT		08/06/20	

Enforcements By Category

09/02/20

8/6/2020 Excessive weed growth, must be maintained. left the violation notice on the door. Sec. 82.70 (#3).

18810 DOLORES AVE 08/11/20

8/11/2020 tall grass must be cut over 7"

28265 SUNSET W BLVD Inspection Scheduled 08/21/20

8/21/2020 tall grass in the front, over 8", left violation notice on the door 8/25/2020 still looks the same. No work was done tall

Total Tall Grass/ Weeds Entries: 4

TRASH CONTAINER IN PUBLIC VIEW

Enforcement Number	Address	Status	Filed	Closed
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28715 SOMERSET PL 08/05/20

8/5/2020 trash containers in public view, left violation notice on the door.

18716 CAMBRIDGE BLVD Resolved 08/27/20 08/28/20

8/27/2020 Refuse container stored in public view, posted violation notice on the door.

18785 W GLENWOOD BLVD Violation Notice Posted 08/27/20

8/27/2020 garbage containers stored in public view, posted violation notice on the door.

Total Trash Container in Public View Entries: 3

UNREGISTERED VEHICLE

Enforcement Number	Address	Status	Filed	Closed
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26715 LATHRUP BLVD 08/20/20

8/20/2020 Black Durango parked in driveway with flat tires and unregistered (DHQ-1352) left violation notice on the door.

Total Unregistered Vehicle Entries: 1

VEHICLE STORAGE

Enforcement Number	Address	Status	Filed	Closed
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28050 SOUTHFIELD RD STE 08/11/20

8/11/2020 two trucks parked in parking lot without any license plates, unregistered vehicles.

28265 ELDORADO PL Inspection Scheduled 08/14/20

8/14/2020 camper home white with blue strip has ohio plates is parked in the driveway. left the violation notice in the door. 8/21

27421 RAINBOW CIR Spoke W/ Resident 08/27/20

8/27/2020 Vehicle storage on the grass, spoke with resident, said he will move it out of public view.

Total Vehicle Storage Entries: 3

Enforcements By Category

09/02/20

WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
26710 LATHRUP BLVD		Spoke W/ Resident	08/05/20	
7/31/20	Work being done without a permit, and putting down brick pavers unto the approach. According to Jim NO BRICK P/			
17590 RAINBOW DR		Spoke W/ Resident	08/05/20	
7/31/20	Work without a permit, doing concrete work unto the approach. The resident is having issues with the contractor, the c			
Total Work w/o a permit Entries:				2

Total Records: 33

Enforcement.CodeOfficer = RAMI
SWEIDAN AND
Enforcement.DateFiled Between
8/1/2020 12:00:00 AM AND
8/31/2020 11:59:59 PM

Total Pages#

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: September 23, 2020

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of August 2020.

MOTION:

To approve the Monthly Disbursements for the month of August 2020 as:

AUGUST DISBURSEMENTS W/ SALARY INCLUDED		
FUND 101	GENERAL FUND	\$ 323,378.99
FUND 202	MAJOR ROADS	\$ 13,795.47
FUND 203	LOCAL ROADS	\$ 26,225.43
FUIND 258	CAPITAL FUND	\$ 4,450.00
FUIND 494	DOWNTOWN DEV. AUTH	\$ 17,688.97
FUND 592	WATER & SEW	\$ 192,696.64
TOTAL DISBURSEMENTS		\$ 578,235.50

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 8/1/2020-8/15/2020

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,422.64	Bratschi, Carlton, London, Mitchell Schultz, Sweidan, Talley
DDA	\$2,548.75	Stec, Dahl
Bldg Mnt	\$0.00	
Police	\$38,012.22	Becker, Button, Carmack, Elhourani,Huston Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,882.33	Clough

Total Gross align="right">**\$59,904.73**

Deductions align="right">**\$22,194.75**

Net Payroll align="right">**\$37,709.98**

*** Fund Totals Include Gross Payroll**

General Fund	\$56,317.19
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,548.75
Water & Sewer Fund	\$1,038.79
Total	\$59,904.73

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 8/16/2020-8/31/2020

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,422.64	Bratschi, Carlton, London, Mitchell Schultz, Sweidan, Talley
DDA	\$3,088.75	Stec, Dahl
Bldg Mnt	\$0.00	
Police	\$36,050.18	Becker, Button, Carmack, Elhourani,Huston Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,882.33	Clough

Total Gross \$58,482.69

Deductions \$20,793.46

Net Payroll \$37,689.23

*** Fund Totals Include Gross Payroll**

General Fund	\$267,061.80
Major Road Fund	\$13,795.47
Local Road Fund	\$26,225.43
Capital Acquisition Fund	\$4,450.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$15,140.22
Water & Sewer Fund	\$191,657.85
Total	\$518,330.77

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 08/01/2020 - 08/31/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	WELLS FARGO REAL ESTATE	TAX OVER PAYMENTS	7,151.52	2743
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	44337
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	282.75	44337
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	INSURANCE	56.34	44343
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	128.60	44378
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	282.75	44404
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	44404
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DASIA BURTON	COMMUNITY ROOM DEPOSIT	300.00	44389
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	1,189.40	44344
101-000.000-283.000	PERFORMANCE BONDS	814 Development, LLC	BD Bond Refund	16,000.00	44302
101-000.000-283.000	PERFORMANCE BONDS	CAPTIVATING HOMES LLC	BD Bond Refund	600.00	44308
101-000.000-283.000	PERFORMANCE BONDS	H.A. Sun Heating & Cooling	BD Bond Refund	10.00	44324
101-000.000-283.000	PERFORMANCE BONDS	BCM Improvement	BD Bond Refund	150.00	44381
101-000.000-283.000	PERFORMANCE BONDS	Everdry Waterproofing	BD Bond Refund	150.00	44393
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	3,618.54	44329
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	4,591.64	44397
101-000.000-471.000	DONATIONS-OTHER	KEVON VALENTINE	DISBURSEMENT OF DONATED FUNDS	435.00	44334
Total For Dept 000.000				34,969.04	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	ELECTIONS, LVTV, OFFICE SUPPLIES	7.99	44303
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, LVTV, REC	7.99	44379
101-100.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	DOOR HANGERS	210.00	44418
101-100.000-726.001	SUPPLIES - COVID 19	INTEGRITY BUSINESS SOLUTIO	SANITIZER	159.99	44330
101-100.000-726.001	SUPPLIES - COVID 19	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, LVTV, REC	2,113.03	44379
101-100.000-803.000	MEMBERSHIPS & MEETINGS	NATIONAL LEAGUE OF CITIES	MEMBERSHIP DUES	849.00	44338
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	2,441.40	44336
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS	5,953.25	44336
101-100.000-805.000	CABLE TELEVISION	AMAZON CAPITAL SERVICES	ELECTIONS, LVTV, OFFICE SUPPLIES	41.55	44303
101-100.000-805.000	CABLE TELEVISION	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, LVTV, REC	94.02	44379
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	2,637.75	44385
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	BUILDING REPAIRS AND ELECTION SETUP ANI	827.00	44310
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	BUILDING PAINTING AND MULCH WORK	18.00	44387
101-100.000-832.000	CITIZEN COMMUNICATION/PR	OAKLAND SCHOOLS	SUMMER TAX BILLS 2020	3,115.89	44407
101-100.000-848.000	GOVERNMENT OPERATIONS	PREMIER BUSINESS PRODUCTS	COPIES 5/9/20 8/8/20	763.23	44410
101-100.000-848.000	GOVERNMENT OPERATIONS	ZIP ETC.INC.	BUSINESS CARDS	130.00	44418
101-100.000-848.000	GOVERNMENT OPERATIONS	CBIZ BENEFITS & INSURANCE	FINACNCIAL REPORTING	5,600.00	44386
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	SERVICE CONTRACT RENEWAL	8,835.00	44328
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	OFFICE 365 EXCHANGE ONLINE	236.59	44396
101-100.000-848.001	TECHNOLOGY	SEELICKFIX	ANNUAL LICENSE	2,400.00	44412
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	262.23	44311
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	411.67	44341
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	616.39	44341
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	220.23	44417
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUELD FOR CITY VEHICLES	275.67	44415
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	400.00	44413
101-100.000-900.000	PRINTING/PUBLICATION COSTS	21ST CENTURY MEDIA- MICHIC	ADVERTISMENT	486.99	44301
101-100.000-901.000	POSTAGE FEES	POSTMASTER	POSTAGE FOR YOUR TOWN	125.00	44377
Total For Dept 100.000 GOVERNMENT SERVICES				39,239.86	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	225.05	44352
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS	INSURANCE	499.06	44383

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 08/01/2020 - 08/31/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	172.54	44414
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	225.05	44416
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	3,290.34	44382
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	1,202.50	44305
101-101.000-718.000	ELECTIONS	AMAZON CAPITAL SERVICES	ELECTIONS, LVTV, OFFICE SUPPLIES	189.00	44303
101-101.000-718.000	ELECTIONS	ELECTIONS SYSTEMS & SOFTWARE	ELECTION SUPPLIES	547.35	44320
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	VOTING ASSISTANT	585.00	44323
101-101.000-718.000	ELECTIONS	SPECTRUM PRINTERS, INC	VOTE TEST	81.79	44347
101-101.000-718.000	ELECTIONS	JAKYRI CHAPMAN	ELECTION SUPPORT	140.00	44333
101-101.000-718.000	ELECTIONS	AUDREY ELIZABETH GROSMAN	ELECTION WORKER	230.00	44359
101-101.000-718.000	ELECTIONS	BRUCE CLIFTON II	ELECTION WORKER	85.39	44360
101-101.000-718.000	ELECTIONS	CHARLES ROBINSON	ELECTION WORKER	190.00	44361
101-101.000-718.000	ELECTIONS	FRANCES D. SCHOTT-BAER	ELECTION WORKER	170.00	44362
101-101.000-718.000	ELECTIONS	GABRIELLE MURPHY	ELECTION WORKER	180.00	44363
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	ELECTION WORKER	50.00	44364
101-101.000-718.000	ELECTIONS	JAKYRI CHAPMAN	ELECTION WORKER	190.00	44365
101-101.000-718.000	ELECTIONS	LINDA RANDLE	ELECTION WORKER	170.00	44368
101-101.000-718.000	ELECTIONS	MARY MOIX	ELECTION WORKER	160.00	44369
101-101.000-718.000	ELECTIONS	MYRA ALLEN	ELECTION WORKER	250.00	44370
101-101.000-718.000	ELECTIONS	RACHEL RAIMI	ELECTION WORKER	200.00	44371
101-101.000-718.000	ELECTIONS	REGINA COBB	ELECTION WORKER	190.00	44372
101-101.000-718.000	ELECTIONS	SHARON ALLEN	ELECTION WORKER	160.00	44373
101-101.000-718.000	ELECTIONS	TINA DAVIS	ELECTION WORKER	230.00	44374
101-101.000-718.000	ELECTIONS	VALERIE MIERZWA	ELECTION WORKER	160.00	44375
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	200.00	44376
101-101.000-718.000	ELECTIONS	LILLIAN LOWERY	ELECTION WORKER	200.00	44402
101-101.000-718.000	ELECTIONS	PITNEY BOWES GLOBAL FINANCE	ELECTIONS	356.96	44408
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTIONS SUPPLIES	191.90	44411
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	193.68	44411
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	16.50	44411
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	193.64	44411
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	34.22	44411
101-101.000-721.000	DATA PROCESSING & ASSESSMENTS	OAKLAND SCHOOLS	FOLD, INSERT, SEAL, SORT AND DELIVER TC	558.89	44340
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	3,605.00	44305
Total For Dept 101.000 ADMINISTRATION				15,323.86	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	538.43	44310
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	44337
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	44378
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	44404
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	538.43	44387
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	83.06	44312
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	1,823.42	44317
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, W	WATER BILLS FOR CITY BUILDINGS	1,399.29	44309
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	REPAIR LEAK ON ROOF	190.00	44313
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE AUGUST 2020	215.00	44314
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	BUILDING MAINTANANCE	41.94	44326
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	91.00	44331
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PARKS MAINTENANCE, INC.	ICE MACHINE REPAIR	217.36	44342
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	TOWN LOCKSMITH	REPAIR LOCKS	428.00	44350
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	504.00	44310

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	REIMBURSEMENT FOR HOME DEPOT PURCHASE	31.11	44387
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	BUILDING PAINTING AND MULCH WORK	336.00	44387
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	504.00	44387
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	REPAIR ON ELEVATOR DOOR	540.82	44390
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ELITE LIGHT AND POWER	REMOVE AND REPLACE LIGHT FIXTURES	2,495.00	44392
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	91.00	44398
101-201.000-938.000	PARKING LOT & GROUNDS	DURST LUMBER COMPANY	PARKING LOT AND GROUNDS MAINTANANCE	109.99	44318
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTEN	FERTILIZER APP	200.00	44321
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	BUILDING PAINTING AND MULCH WORK	192.00	44387
101-201.000-938.000	PARKING LOT & GROUNDS	MAIN S GARDEN CENTER	MULCH	128.67	44403
Total For Dept 201.000 BUILDING & GROUNDS				12,069.66	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL REIMBURSEMENT	887.28	44307
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PRESCRIPTION REIMBURSEMENT	424.49	44307
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.40	44352
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	561.36	44352
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	INSURANCE	2,495.30	44383
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	INSURANCE	13,892.76	44384
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	292.18	44414
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.40	44416
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	561.36	44416
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	1,040.84	44382
101-301.000-726.000	OFFICE SUPPLIES	LIFELoc TECHNOLOGIES	OFFICE SUPPLIES	35.00	44401
101-301.000-726.001	SUPPLIES - COVID 19	SCOTT MCKEE	SANITIZING WIPES REIMBURSEMENT	169.52	44345
101-301.000-728.000	EVIDENCE SUPPLIES	KENT COUNTY DEPARTMENT	EVIDENCE SUPPLIES	90.00	44366
101-301.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TACTICAL TF	TACTICAL TRAINING	250.00	44406
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	AMMO	291.75	44351
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	319.95	44327
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET FOR POLICE DEPARTMENT	21.58	44311
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.79	44304
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	44341
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	220.22	44417
101-301.000-851.000	RADIO COMMUNICATIONS	MOBILE COMMUNICATION SALES	SERVICE ON POLICE VEHICLE	340.00	44405
101-301.000-860.000	VEHICLE EXPENSE	THE REINALT-THOMAS CORPOR	REPLACE TIRE ON POLICE VEHICLE	216.00	44349
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2015 TAHOE	63.95	44306
101-301.000-860.000	VEHICLE EXPENSE	DRAGONEYE TECHNOLOGY LLC	MOTORCYCLE PARTS	323.86	44315
101-301.000-860.000	VEHICLE EXPENSE	THE REENALT-THOMAS CORPOR	TIRE REPLACEMENT	432.00	44348
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES	31.00	44400
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUELD FOR CITY VEHICLES	2,057.36	44415
Total For Dept 301.000 PUBLIC SAFETY				25,547.71	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	84.85	44312
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	98.16	44317
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	55.21	44309
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	124.28	44341
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUELD FOR CITY VEHICLES	277.18	44415
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	10,436.61	44335
Total For Dept 401.000 PUBLIC SERVICE				11,076.29	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	15,264.00	44346

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
POST DATES 08/01/2020 - 08/31/2020
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 502.000					
Total For Dept 502.000				15,264.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	28.23	44352
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	21.51	44414
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	28.23	44416
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	321.26	44382
Total For Dept 601.000 RECREATION				399.23	
Dept 811.000					
101-811.000-970.000	CAPITAL EXPENDITURE	HOESTRA TRANSPORTATION	RECREATION VAN	54,085.00	44325
101-811.000-970.000	CAPITAL EXPENDITURE	CREATIVE BUILDING & REMODE	KITCHEN CABINET BALANCE	4,732.00	44388
Total For Dept 811.000				58,817.00	
Total For Fund 101 GENERAL FUND				212,706.65	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.69	44414
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	36.09	44382
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDIT FOR THE YEAR ENDING JUNE 30TH 202	4,311.00	44409
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	1,550.00	44321
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	110.25	44332
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	963.94	44332
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	110.25	44332
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	882.00	44399
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	441.00	44399
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,388.25	44335
Total For Dept 702.000				13,795.47	
Total For Fund 202 MAJOR ROAD FUND				13,795.47	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.69	44414
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	36.09	44382
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDIT FOR THE YEAR ENDING JUNE 30TH 202	3,381.00	44409
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2020 ROAD REPAIR PROJECT	380.00	44322
203-703.000-861.000	ROAD MAINTENANCE	NICO INCORPORATED	ROAD REPAIRS	13,460.00	44339
203-703.000-861.000	ROAD MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TOP SOIL AND GRASS SEED	319.96	44391
203-703.000-868.000	NON-MOTOR FACILITIES	GIFFELS-WEBSTER ENG INC	CITY WIDE BICYCLE ROUTE WAYFINDING PROJ	750.00	44322
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	110.25	44332
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	963.94	44332
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	110.25	44332
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	882.00	44399
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	441.00	44399
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,388.25	44335
Total For Dept 703.000				26,225.43	
Total For Fund 203 LOCAL ROAD FUND				26,225.43	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	AXON ENTERPRISE, INC	TASER 60 YEAR 2 PAYMENT	4,450.00	44380
Total For Dept 000.000				4,450.00	
Total For Fund 258 CAPITAL ACQUISITION FUND				4,450.00	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	53.45	44352
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	31.96	44414
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	53.45	44416
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	1,148.35	44382
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	CITY WIDE BICYCLE ROUTE WAYFINDING PROC	750.00	44322
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES FOR DDA	8,279.01	44394
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,735.25	44316
Total For Dept 000.000				12,051.47	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				12,051.47	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-202.999	SHORT TERM PORTION OF LTD	THE BANK OF NEW YORK MELLON	BOND PAYMENT	60,000.00	2560
Total For Dept 000.000				60,000.00	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	16.16	44352
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	9.49	44414
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	16.16	44416
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	3,908.67	44382
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDIT FOR THE YEAR ENDING JUNE 30TH 202	5,129.00	44409
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2562
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	6,054.70	44335
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TOP SOIL AND GRASS SEED	319.96	44319
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TOP SOIL	96.00	44391
Total For Dept 536.000 WATER DEPARTMENT				16,150.14	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-651.000	INDUSTRIAL SURCHARGE	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTE CHARGE	1,336.79	2561
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	16.16	44352
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	9.50	44414
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	16.16	44416
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	138.87	44382
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MELLON	BOND PAYMENT	11,243.75	2560
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDIT FOR THE YEAR ENDING JUNE 30TH 202	5,129.00	44409
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	6,054.69	44335
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	14.36	44317
592-537.000-939.000	SEWER SYTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	2020 SEWER CLEANING, TELEVISIONING AND ASS	290.00	44322
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWERAGE CHARGES FOR THE MONTH OF JULY	85,767.51	2559
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	463.27	44317
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	70.84	44309
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	16.04	44312
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET AT RETENTION TANK	113.35	44311
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILL	145.56	44341
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER PERMITTING PHASE II	3,643.07	44395

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
POST DATES 08/01/2020 - 08/31/2020
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 592 WATER & SEWER FUND
 Dept 537.000 SEWER DEPARTMENT

Total For Dept 537.000 SEWER DEPARTMENT

114,468.92

Total For Fund 592 WATER & SEWER FUND

190,619.06

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	212,706.65
Fund 202 MAJOR ROAD FUNI	13,795.47
Fund 203 LOCAL ROAD FUNI	26,225.43
Fund 258 CAPITAL ACQUISI	4,450.00
Fund 494 DOWNTOWN DEVELC	12,051.47
Fund 592 WATER & SEWER I	190,619.06

Total For All Funds:	<u>459,848.08</u>
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41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
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SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

August 6, 2020

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2020

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of July, 2020:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,105.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,202.50</u>
	\$4,807.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
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www.bakerelowsky.com

08-06-2020

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 995
Invoice Period: 07-01-2020 - 07-31-2020

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
07-01-2020	SRB	Review correspondence from Admin.	0.25	No Charge
07-01-2020	SRB	Review correspondence from Admin re Oakland County assistance	0.25	No Charge
07-06-2020	SRB	Review correspondence from s. Stec re letter of understanding	0.25	No Charge
07-06-2020	SRB	Review correspondence from Mayor re letter of understanding	0.25	No Charge
07-07-2020	SRB	Review correspondence from Admin re letter of understanding	0.25	No Charge
07-07-2020	SRB	Review correspondence from Admin re Council Study Session on 7/27	0.25	No Charge
07-07-2020	SRB	Review correspondence from Admin re Council meeting on 7/27	0.25	No Charge
07-07-2020	SRB	Review correspondence from S. Stec re school proposal	0.25	No Charge
07-07-2020	SRB	Review multiple correspondence re Precise MRI	1.00	No Charge
07-08-2020	SRB	Review multiple correspondence re Precise MRI	1.00	No Charge
07-08-2020	SRB	Review correspondence from Admin re marijuana regulation updates	0.25	No Charge
07-08-2020	SRB	Review correspondence from S. Stec re marijuana regulation updates	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 5

Date	Professional	Description	Hours	Amount
07-08-2020	SRB	Review correspondence from Mayor re Moors correspondence	0.25	No Charge
07-09-2020	SRB	Review correspondence from Admin re marijuana regulation updates	0.25	No Charge
07-09-2020	SRB	Review correspondence from s. Stec re letter of understanding	0.25	No Charge
07-09-2020	SRB	Review correspondence from s. Stec re Cell Tower ordinance	0.25	No Charge
07-09-2020	SRB	Review multiple correspondence re Precise MRI	1.00	No Charge
07-09-2020	SRB	Review multiple correspondence from admin re school proposal	0.25	No Charge
07-09-2020	SRB	Review correspondence from admin re weekend construction	0.25	No Charge
07-09-2020	SRB	Review correspondence from admin re 27327 Southfield Rd fire	0.25	No Charge
07-09-2020	SRB	Review correspondence from admin recouncil study session agenda	0.25	No Charge
07-10-2020	SRB	Review correspondence from Admin re sewer investigation	0.25	No Charge
07-10-2020	SRB	Review correspondence from Admin re planner update	0.25	No Charge
07-10-2020	SRB	Review correspondence from Admin re marijuana committee	0.25	No Charge
07-10-2020	SRB	Review correspondence from Admin re governor update	0.25	No Charge
07-10-2020	SRB	Review multiple correspondence re Precise MRI	0.50	No Charge
07-13-2020	SRB	Prepare for and participate in City Council Study Session.	3.50	No Charge
07-13-2020	SRB	Review correspondence from Admin and materials re infrastructure committee recommendation.	0.25	No Charge
07-13-2020	SRB	Review correspondence from Admin re Lathrup Townhomes	0.25	No Charge
07-14-2020	SRB	Review and respond to multiple correspondence re outdoor parking	0.25	No Charge
07-14-2020	SRB	Review correspondence from Admin re clothing donation bins	0.25	No Charge
07-14-2020	SRB	Review correspondence from Admin re rodents	0.25	No Charge
07-15-2020	SRB	Review correspondence from Admin re outdoor parking	0.25	No Charge
07-15-2020	SRB	Review correspondence from Admin re Bankruptcy mailing	0.25	No Charge
07-16-2020	SRB	Review correspondence from Admin re noise violation	0.25	No Charge
07-16-2020	SRB	Review correspondence from Admin re fire department report	0.25	No Charge
07-17-2020	SRB	Review correspondence from Clerk re accuracy test	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 5

Date	Professional	Description	Hours	Amount
07-17-2020	SRB	Review correspondence from Admin re remote public meetings	0.25	No Charge
07-17-2020	SRB	Review correspondence from Admin re governor order	0.25	No Charge
07-17-2020	SRB	Review correspondence from S. Stec re planning commission agenda	0.25	No Charge
07-20-2020	SRB	Review and respond to multiple correspondence from Council memebbers Siddiqi and Ferguson re Marijuana committee.	0.50	No Charge
07-20-2020	SRB	Review and respond to multiple correspondence from Admin, Mayor and MAYor Pro tem re Precise MRI	0.50	No Charge
07-21-2020	SRB	Review correspondence from S. Stec re Planning Commission Agenda amendment	0.25	No Charge
07-21-2020	SRB	Review multiple correspondence from S. Stec, building official, and admin re inspection postponment reJMC management	0.50	No Charge
07-21-2020	SRB	Review correspondence from Admin re Census update	0.25	No Charge
07-21-2020	SRB	Review correspondence from Admin re SOCRRA recycling program	0.25	No Charge
07-21-2020	SRB	Review correspondence from Admin re employee health plan agreement update	0.25	No Charge
07-21-2020	SRB	Review and respond to multiple correspondence from Admin , Jim Wright and Mayor Pro Tem re 28001 Southfield Road	0.50	No Charge
07-22-2020	SRB	Review multiple correspondence from S. Stec, building official, and admin re inspection postponment reJMC management	0.50	No Charge
07-22-2020	SRB	Review and respond to multiple correspondence from Admin , Jim Wright and Mayor Pro Tem re 28001 Southfield Road	0.50	No Charge
07-22-2020	SRB	Review and respond to correspondence from Admin, Mayor Pro Tem re Marijuana ordinance	0.25	No Charge
07-22-2020	SRB	Review and respond to correspondence from Admin re draft agenda	0.25	No Charge
07-22-2020	SRB	Review and respond to correspondence from Admin re rodent issue	0.25	No Charge
07-22-2020	SRB	Review and respond to correspondence from Admin	0.25	No Charge
07-22-2020	SRB	Review and respond to correspondence from S. Stec re 27680 Lathrup Blvd.	0.25	No Charge
07-23-2020	SRB	Review correspondence from Admin re Rent relief program	0.25	No Charge
07-23-2020	SRB	Review correspondence from Admin re Council Agenda Packet	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 5

Date	Professional	Description	Hours	Amount
07-23-2020	SRB	Review correspondence from Admin re Council Study Session Agenda Packet	0.25	No Charge
07-23-2020	SRB	Review correspondence from Admin re Marijuana committee	0.25	No Charge
07-23-2020	SRB	Review correspondence from S. Stec re Lathrup Townhomes Site plan extension	0.25	No Charge
07-23-2020	SRB	Review and respond to multiple correspondence from Mayor, Mayor Pro Tem and City Planner re Marijuana committee.	0.50	No Charge
07-27-2020	SRB	Prepare for and participate in City Council Study Session and regular meeting of City Council	3.50	No Charge
07-27-2020	SRB	Review correspondence from Admin re department reports	0.25	No Charge
07-27-2020	SRB	Review correspondence from Admin re marijuana committee	0.25	No Charge
07-27-2020	SRB	Review correspondence from and Telephone conference with Chief McKee	0.25	No Charge
07-28-2020	SRB	Review and respond to multiple correspondence from Mayor Pro Tem, Administrator and Jim Wright re noise violation complaint	0.50	No Charge
07-29-2020	SRB	Review correspondence from Admin re health notification	0.25	No Charge
07-29-2020	SRB	Review and respond to correspondence from Chief McKee re Sunnybrook traffic study	0.25	No Charge
07-30-2020	SRB	Review and respond to multiple correspondence re yard sign and 1st amendment issues	1.00	No Charge
07-30-2020	SRB	Review correspondence from Admin re study session agenda	0.25	No Charge
07-30-2020	SRB	Review correspondence from Admin re FOIA request	0.25	No Charge
07-30-2020	SRB	Review correspondence from Admin re clothing donation site issue	0.25	No Charge
07-30-2020	SRB	Review correspondence from Admin re primerica parking lot violation	0.25	No Charge
07-30-2020	SRB	Review and respond to multiple correspondence and telephone calls re sign ordinance enforcement	1.50	No Charge
07-31-2020	SRB	Review correspondence from Admin re 28001 Southfield Road	0.25	No Charge
07-31-2020	SRB	Review multiple correspondence from Clerk re FOIA request	0.25	No Charge
07-31-2020	SRB	Services Rendered		2,500.00
			Total	32.00 2,500.00

Time Summary

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Professional	Hours	Amount
Scott Baker	32.00	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.



LAW OFFICE

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08-06-2020

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 996

Invoice Period: 07-01-2020 - 07-31-2020

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
07-02-2020	SRB	Phone call and email correspondence with M. Zakrzewski concerning probation matter.	0.25	32.50
07-02-2020	SRB	Review correspondence from probation officer at 46th District Court.	0.25	32.50
07-05-2020	SRB	Review and respond to correspondence from Defendant re 20LV00811A	0.25	32.50
07-06-2020	SRB	Review and respond to correspondence from 46th District Court re 20LV00811A	0.25	32.50
07-10-2020	SRB	Review correspondence from Public defender re discovery request for appointed cases.	0.25	32.50
07-13-2020	SRB	Review correspondence from defense attorney re 18LV01562 A/B	0.25	32.50
07-14-2020	SRB	Review correspondence from Mayor Pro Tem re noise ordinance violations	0.25	32.50
07-14-2020	SRB	Review and respond to correspondence from 46th District Court	0.25	32.50
07-14-2020	SRB	Phone call with defendant concerning ticket for alarm re: 20L248177A.	0.25	32.50
07-15-2020	SRB	Phone call and correspondence with Police Clerk concerning records for 07/15/2020 pretrial re: 20LV00754A.	0.25	32.50

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Page 1 of 3

Date	Professional	Description	Hours	Amount
07-15-2020	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 14LV01895A & B	0.50	65.00
07-15-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00772A & B	0.50	65.00
07-15-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00754A & B	0.50	65.00
07-15-2020	SRB	Draft correspondence to 46th District Court Clerk re 7/15/20 docket update	0.25	32.50
07-15-2020	SRB	Draft stipulation to dismiss 20L0001646; forward same to 46th District Court	0.25	32.50
07-15-2020	SRB	Receipt and review appearance and request for discovery from defense counsel and request same from police clerk re: 18LV01562AB.	0.25	32.50
07-15-2020	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 10LV01210A	0.50	65.00
07-15-2020	SRB	Review and respond to correspondence from 46th District Court	0.25	32.50
07-15-2020	SRB	Review correspondence from code officer re court hearings	0.25	32.50
07-16-2020	SRB	Receipt and review notices from 46th District Court concerning 08/12/2020 formal hearings re: 20L248177A, 18LV02334A, 20LV00952A, & 20LV01008A.	0.50	65.00
07-20-2020	SRB	Review correspondence from 46th District Court re 20LV00754A	0.25	32.50
07-22-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 14LV01302 A & B	0.50	65.00
07-22-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 12LV 02530A	0.50	65.00
07-22-2020	SRB	Receipt and review notice to appear for 09/09/2020 docket before Judge Nance re: 20L0001637, 20L0001650, 20L0001647, 20L0001641.	0.25	32.50
07-22-2020	SRB	Receipt and review notice to appear for 08/12/2020 docket before Judge Cynthia Meagher Arvant re: 20LV00754A, 20LV00772A, 13LV02143B.	0.25	32.50
07-24-2020	SRB	Review and respond to correspondence from Code Officer re 20L0001202	0.25	32.50
07-27-2020	SRB	Receipt and review notices from 46th District court concerning	0.25	32.50

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Date	Professional	Description	Hours	Amount
		formal hearings re: 20L0001201 & 20L0001202.		
07-28-2020	SRB	Receipt and review notice from 46th District Court concerning formal hearing before Judge Arvant re: 20LV01114.	0.25	32.50
07-28-2020	SRB	Receipt and review notice from 46th District Court concerning formal hearing before Judge Arvant re: 20L0001501.	0.25	32.50
07-29-2020	SRB	Review Multiple correspondence from Jim Wirght re noise ordinance violations.	0.25	32.50
Total			9.25	1,202.50

Time Summary

Professional	Hours	Amount
Scott Baker	9.25	1,202.50
Total		1,202.50

Total for this Invoice 1,202.50



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

08-06-2020

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 997

Invoice Period: 07-01-2020 - 07-31-2020

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
07-07-2020	SRB	Participate in meeting re Precise MRI site plan	1.00	130.00
07-09-2020	SRB	Review and respond to correspondence from City Planner re marijuana ordinance updates	0.25	32.50
07-10-2020	SRB	Review and respond to correspondence from City Planner re marijuana ordinance updates	0.25	32.50
07-10-2020	SRB	Draft Fireworks ordinance update	1.00	130.00
07-10-2020	SRB	Review and respond to correspondence from Planner re MMFLA ordinance updates	0.25	32.50
07-13-2020	SRB	Review correspondence from City Planner re Marijuana facilities	0.25	32.50
07-14-2020	SRB	Telephone conference with Building official.	0.25	32.50
07-17-2020	SRB	Review and respond to correspondence from Oakland Equalization re new tax tribunal appeals.	0.25	32.50
07-21-2020	SRB	Prepare for and participate in Planning Commission Meeting.	1.00	130.00
07-23-2020	SRB	Attend virtual meeting of LV marijuana committee	1.00	130.00
07-23-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
07-29-2020	SRB	Review and respond to multiple correspondence from Building	0.50	65.00

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Page 1 of 2

Date	Professional	Description	Hours	Amount
		official, telephone conference with same re 28001 Southfield Road		
07-31-2020	SRB	Review and respond to multiple correspondence from and telephone conference with City Planner re Sign ordinance updates.	0.50	65.00
07-31-2020	SRB	Review and respond to correspondence from City Planner; telephone conference with same re sign ordinance updates.	0.50	65.00
		Total	8.50	1,105.00

Time Summary

Professional	Hours	Amount
Scott Baker	8.50	1,105.00
	Total	1,105.00

Total for this Invoice 1,105.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

User: PAM

DB: Lathrup

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2020 NORM (ABNORM)	MONTH 08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,714,127.00	2,714,127.00	2,262,189.72	1,697,473.50	451,937.28	83.35
101-000.000-402.000	REFUSE COLLECTION TAXES	407,107.00	407,107.00	339,770.54	254,656.46	67,336.46	83.46
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-415.000	MISCELLANEOUS REVENUE	9,000.00	9,000.00	1,473.00	598.00	7,527.00	16.37
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	10,148.22	0.00	50,740.78	16.67
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	5,171.07	1,723.69	39,828.93	11.49
101-000.000-446.000	INVESTMENT INTEREST	23,000.00	23,000.00	561.69	0.00	22,438.31	2.44
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	81,000.00	81,000.00	57,131.62	42,485.94	23,868.38	70.53
101-000.000-448.001	INSURANCE RECOVERIES	0.00	0.00	2,213.76	0.00	(2,213.76)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	11,712.00	7,407.00	83,288.00	12.33
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	6,000.00	6,000.00	170.00	72.00	5,830.00	2.83
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	2,675.00	545.00	21,825.00	10.92
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	2,066.00	590.00	13,934.00	12.91
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	225.00	0.00	8,775.00	2.50
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	120.00	58.00	980.00	10.91
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	27,676.62	21,350.72	92,323.38	23.06
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	25,000.00	25,000.00	560.12	346.25	24,439.88	2.24
101-000.000-471.000	DONATIONS-OTHER	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	40,000.00	40,000.00	1,250.00	1,450.00	38,750.00	3.13
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	8,700.00	8,700.00	0.00	0.00	8,700.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	2,601.50	939.50	12,398.50	17.34
101-000.000-574.000	STATE SHARED REVENUES	416,425.00	416,425.00	0.00	0.00	416,425.00	0.00
101-000.000-612.000	DISTRICT COURT FINES	140,000.00	140,000.00	15,174.86	8,062.88	124,825.14	10.84
101-000.000-626.000	COMMUNITY DEVELOPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 000.000		4,377,404.00	4,377,404.00	2,742,890.72	2,037,758.94	1,634,513.28	62.66
TOTAL REVENUES		4,377,404.00	4,377,404.00	2,742,890.72	2,037,758.94	1,634,513.28	62.66
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	3,161.85	225.98	2,838.15	52.70
101-100.000-726.001	SUPPLIES - COVID 19	0.00	0.00	3,057.49	2,273.02	(3,057.49)	100.00
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	7,000.00	7,000.00	899.00	849.00	6,101.00	12.84
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	8,394.65	8,394.65	61,605.35	11.99
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	5,650.06	2,773.32	29,349.94	16.14
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	25,000.00	845.00	845.00	24,155.00	3.38
101-100.000-810.000	AUDITING & ACCOUNTING	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-100.000-818.000	APPRECIATION DINNER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	3,115.89	3,115.89	6,884.11	31.16
101-100.000-840.000	LIBRARY PAYMENT	149,200.00	149,200.00	0.00	0.00	149,200.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	32,000.00	32,000.00	8,187.86	6,493.23	23,812.14	25.59
101-100.000-848.001	TECHNOLOGY	30,000.00	30,000.00	15,116.46	11,469.19	14,883.54	50.39
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	1,993.11	1,510.52	16,006.89	11.07
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	1,221.96	675.67	6,278.04	16.29
101-100.000-880.000	CDBG EXPENDITURES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-100.000-883.000	CITY BEAUTIFICATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	486.99	486.99	11,513.01	4.06
101-100.000-901.000	POSTAGE FEES	3,500.00	3,500.00	320.47	125.00	3,179.53	9.16
Total Dept 100.000 - GOVERNMENT SERVICES		490,750.00	490,750.00	52,450.79	39,237.46	438,299.21	10.69
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	366,481.00	366,481.00	59,213.49	28,577.18	307,267.51	16.16
101-101.000-702.000	SALARIES PART-TIME	46,664.00	46,664.00	3,344.00	1,824.00	43,320.00	7.17
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	201,429.00	201,429.00	22,537.60	6,624.04	178,891.40	11.19
101-101.000-717.000	CODE ENFORCEMENT LEGAL	12,000.00	12,000.00	1,202.50	1,202.50	10,797.50	10.02
101-101.000-718.000	ELECTIONS	20,000.00	20,000.00	7,020.43	5,545.43	12,979.57	35.10
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	558.89	558.89	34,791.11	1.58
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	3,605.00	3,605.00	56,395.00	6.01
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		742,524.00	742,524.00	97,481.91	47,937.04	645,042.09	13.13
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	56,000.00	56,000.00	4,896.00	2,448.00	51,104.00	8.74
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	3,966.47	3,305.77	41,033.53	8.81
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	7,045.76	5,685.23	20,954.24	25.16
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	2,569.00	0.00	5,359.00	32.40
101-201.000-930.002	COVID EXP - BUILDING	0.00	0.00	446.00	0.00	(446.00)	100.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	10,000.00	10,000.00	1,416.66	630.66	8,583.34	14.17
Total Dept 201.000 - BUILDING & GROUNDS		148,428.00	148,428.00	20,339.89	12,069.66	128,088.11	13.70
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	845,272.00	845,272.00	124,321.56	62,160.78	720,950.44	14.71
101-301.000-702.000	SALARIES PART-TIME	45,000.00	45,000.00	21,766.25	9,316.99	23,233.75	48.37
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	529,777.00	529,777.00	57,742.16	25,802.67	472,034.84	10.90
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	7,117.67	2,584.63	42,882.33	14.24
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	25,092.00	25,092.00	0.00	0.00	25,092.00	0.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	108.98	35.00	4,891.02	2.18
101-301.000-726.001	SUPPLIES - COVID 19	0.00	0.00	169.52	169.52	(169.52)	100.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	74.01	0.00	1,925.99	3.70
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	90.00	90.00	1,410.00	6.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	775.00	250.00	2,725.00	22.14

User: PAM

DB: Lathrup

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-301.000-822.000	TRAINING	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00	
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	702.50	291.75	3,797.50	15.61	
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
101-301.000-825.000	ANIMAL CONTROL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-301.000-826.000	YOUTH & DRUG PROGRAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	689,623.00	689,623.00	156,675.14	0.00	532,947.86	22.72	
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	657.89	319.95	14,342.11	4.39	
101-301.000-836.000	PRISONER LOCKUP	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00	
101-301.000-850.000	TELEPHONE EXPENDITURES	8,000.00	8,000.00	929.63	694.95	7,070.37	11.62	
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	2,961.00	340.00	13,239.00	18.28	
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	7,590.23	3,124.17	29,409.77	20.51	
Total Dept 301.000 - PUBLIC SAFETY		2,327,364.00	2,327,364.00	381,681.54	105,180.41	1,945,682.46	16.40	
Dept 401.000 - PUBLIC SERVICE								
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	6,768.00	6,768.00	572.20	0.00	6,195.80	8.45	
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	
101-401.000-892.000	SIDEWALK MAINTENANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	978.72	639.68	20,021.28	4.66	
101-401.000-921.000	CONTRACTUAL SERVICES	125,239.00	125,239.00	20,769.91	10,436.61	104,469.09	16.58	
101-401.000-936.000	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
Total Dept 401.000 - PUBLIC SERVICE		191,007.00	191,007.00	22,320.83	11,076.29	168,686.17	11.69	
Dept 501.000 - LEAF COLLECTION								
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	
Total Dept 501.000 - LEAF COLLECTION		4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	
Dept 502.000								
101-502.000-801.001	SOCRRA	372,000.00	372,000.00	28,880.00	15,264.00	343,120.00	7.76	
Total Dept 502.000		372,000.00	372,000.00	28,880.00	15,264.00	343,120.00	7.76	
Dept 601.000 - RECREATION								
101-601.000-701.000	SALARIES FULL-TIME	32,895.00	32,895.00	5,647.00	2,823.50	27,248.00	17.17	
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	7,861.00	7,861.00	1,349.34	605.13	6,511.66	17.16	
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	0.00	0.00	800.00	0.00	
101-601.000-726.000	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	
101-601.000-806.000	ADULT PROGRAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
101-601.000-811.000	SENIOR ACTIVITIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-601.000-884.000	CONCERTS IN THE PARK	7,300.00	7,300.00	0.00	0.00	7,300.00	0.00	
Total Dept 601.000 - RECREATION		80,106.00	80,106.00	6,996.34	3,428.63	73,109.66	8.73	
Dept 811.000								

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2020 NORM (ABNORM)	MONTH 08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-811.000-970.000	CAPITAL EXPENDITURE	96,621.00	96,621.00	58,817.00	58,817.00	37,804.00	60.87
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	149,200.00	149,200.00	0.00	0.00	149,200.00	0.00
Total Dept 811.000		245,821.00	245,821.00	58,817.00	58,817.00	187,004.00	23.93
TOTAL EXPENDITURES		4,602,500.00	4,602,500.00	668,968.30	293,010.49	3,933,531.70	14.53
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,377,404.00	4,377,404.00	2,742,890.72	2,037,758.94	1,634,513.28	62.66
TOTAL EXPENDITURES		4,602,500.00	4,602,500.00	668,968.30	293,010.49	3,933,531.70	14.53
NET OF REVENUES & EXPENDITURES		(225,096.00)	(225,096.00)	2,073,922.42	1,744,748.45	(2,299,018.42)	921.35

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND								
Revenues								
Dept 702.000								
202-702.000-574.000	STATE SHARED REVENUES	388,995.00	388,995.00	45,975.57	26,763.94	343,019.43		11.82
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00		0.00
Total Dept 702.000		389,595.00	389,595.00	45,975.57	26,763.94	343,619.43		11.80
TOTAL REVENUES		389,595.00	389,595.00	45,975.57	26,763.94	343,619.43		11.80
Expenditures								
Dept 702.000								
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	6,907.00	6,907.00	181.81	74.28	6,725.19		2.63
202-702.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	928.20	464.10	4,640.80		16.67
202-702.000-810.000	AUDITING & ACCOUNTING	5,521.00	5,521.00	4,311.00	4,311.00	1,210.00		78.08
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	87.40	0.00	4,912.60		1.75
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	1,550.00	1,550.00	3,450.00		31.00
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	0.00	0.00	25,000.00		0.00
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00		0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	3,458.35	2,507.44	32,541.65		9.61
202-702.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	10,723.15	5,388.25	53,935.85		16.58
Total Dept 702.000		169,156.00	169,156.00	21,239.91	14,295.07	147,916.09		12.56
TOTAL EXPENDITURES		169,156.00	169,156.00	21,239.91	14,295.07	147,916.09		12.56
Fund 202 - MAJOR ROAD FUND:								
TOTAL REVENUES		389,595.00	389,595.00	45,975.57	26,763.94	343,619.43		11.80
TOTAL EXPENDITURES		169,156.00	169,156.00	21,239.91	14,295.07	147,916.09		12.56
NET OF REVENUES & EXPENDITURES		220,439.00	220,439.00	24,735.66	12,468.87	195,703.34		11.22

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 703.000								
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00		0.00
203-703.000-574.000	STATE SHARED REVENUES	129,665.00	129,665.00	21,498.15	12,514.80	108,166.85		16.58
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00		0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	149,200.00	149,200.00	0.00	0.00	149,200.00		0.00
Total Dept 703.000		293,068.00	293,068.00	21,498.15	12,514.80	271,569.85		7.34
TOTAL REVENUES		293,068.00	293,068.00	21,498.15	12,514.80	271,569.85		7.34
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	6,907.00	6,907.00	181.81	74.28	6,725.19		2.63
203-703.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	928.20	464.10	4,640.80		16.67
203-703.000-810.000	AUDITING & ACCOUNTING	3,381.00	3,381.00	3,381.00	3,381.00	0.00		100.00
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	11,372.98	14,159.96	238,627.02		4.55
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00		0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
203-703.000-868.000	NON-MOTOR FACILITIES	15,300.00	15,300.00	0.00	750.00	15,300.00		0.00
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	3,458.35	2,507.44	32,541.65		9.61
203-703.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	10,723.15	5,388.25	53,935.85		16.58
Total Dept 703.000		393,816.00	393,816.00	30,045.49	26,725.03	363,770.51		7.63
TOTAL EXPENDITURES		393,816.00	393,816.00	30,045.49	26,725.03	363,770.51		7.63
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		293,068.00	293,068.00	21,498.15	12,514.80	271,569.85		7.34
TOTAL EXPENDITURES		393,816.00	393,816.00	30,045.49	26,725.03	363,770.51		7.63
NET OF REVENUES & EXPENDITURES		(100,748.00)	(100,748.00)	(8,547.34)	(14,210.23)	(92,200.66)		8.48

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND								
Revenues								
Dept 000.000								
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	43.10	0.00	356.90	10.78	
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	96,621.00	96,621.00	0.00	0.00	96,621.00	0.00	
Total Dept 000.000		97,021.00	97,021.00	43.10	0.00	96,977.90	0.04	
TOTAL REVENUES		97,021.00	97,021.00	43.10	0.00	96,977.90	0.04	
Expenditures								
Dept 000.000								
258-000.000-970.000	CAPITAL EXPENDITURE	96,621.00	96,621.00	4,450.00	4,450.00	92,171.00	4.61	
Total Dept 000.000		96,621.00	96,621.00	4,450.00	4,450.00	92,171.00	4.61	
TOTAL EXPENDITURES		96,621.00	96,621.00	4,450.00	4,450.00	92,171.00	4.61	
Fund 258 - CAPITAL ACQUISITION FUND:								
TOTAL REVENUES		97,021.00	97,021.00	43.10	0.00	96,977.90	0.04	
TOTAL EXPENDITURES		96,621.00	96,621.00	4,450.00	4,450.00	92,171.00	4.61	
NET OF REVENUES & EXPENDITURES		400.00	400.00	(4,406.90)	(4,450.00)	4,806.90	1,101.73	

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET	08/31/2020 NORM (ABNORM)	08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)				
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY										
Revenues										
Dept 000.000										
494-000.000-407.000	TIFA-CAPTURE TAXES	255,000.00	255,000.00	0.00	0.00	255,000.00	0.00			
494-000.000-410.000	TAX COLLECTED OTHER	24,643.00	24,643.00	0.00	0.00	24,643.00	0.00			
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00			
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00			
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	335.48	0.00	9,664.52	3.35			
Total Dept 000.000		297,443.00	297,443.00	335.48	0.00	297,107.52	0.11			
TOTAL REVENUES		297,443.00	297,443.00	335.48	0.00	297,107.52	0.11			
Expenditures										
Dept 000.000										
494-000.000-701.000	SALARIES FULL-TIME	71,820.00	71,820.00	12,905.51	7,044.52	58,914.49	17.97			
494-000.000-702.000	SALARIES PART-TIME	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00			
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	4,205.47	1,757.44	17,794.53	19.12			
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00			
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00			
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00			
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	0.00	0.00	800.00	0.00			
494-000.000-822.000	TRAINING/MEMBERSHIP	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00			
494-000.000-844.000	MAIN STREET PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00			
494-000.000-845.000	STREETSCAPING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00			
494-000.000-882.000	PLANNING/CONSULTING FEES	46,250.00	46,250.00	8,279.01	9,029.01	37,970.99	17.90			
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00			
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00			
494-000.000-933.000	REPAIRS & MAINTENANCE	9,500.00	9,500.00	1,735.25	1,735.25	7,764.75	18.27			
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	48.18	0.00	1,251.82	3.71			
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00			
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00			
Total Dept 000.000		226,970.00	226,970.00	27,173.42	19,566.22	199,796.58	11.97			
TOTAL EXPENDITURES		226,970.00	226,970.00	27,173.42	19,566.22	199,796.58	11.97			
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:										
TOTAL REVENUES		297,443.00	297,443.00	335.48	0.00	297,107.52	0.11			
TOTAL EXPENDITURES		226,970.00	226,970.00	27,173.42	19,566.22	199,796.58	11.97			
NET OF REVENUES & EXPENDITURES		70,473.00	70,473.00	(26,837.94)	(19,566.22)	97,310.94	38.08			

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BGDG USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND								
Revenues								
Dept 536.000 - WATER DEPARTMENT								
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	3,552.00	1,776.00	36,448.00		8.88
592-536.000-640.000	WATER SERVICE	771,544.00	771,544.00	135,348.66	74,847.95	636,195.34		17.54
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	356.58	168.05	24,643.42		1.43
592-536.000-642.000	METER CHARGE REVENUE	81,139.00	81,139.00	11,447.31	5,724.47	69,691.69		14.11
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	208,495.00	208,495.00	0.00	0.00	208,495.00		0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	210.34	0.00	4,289.66		4.67
Total Dept 536.000 - WATER DEPARTMENT		1,130,678.00	1,130,678.00	150,914.89	82,516.47	979,763.11		13.35
Dept 537.000 - SEWER DEPARTMENT								
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	15,549.53	7,722.76	27,450.47		36.16
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,861,601.00	1,861,601.00	270,220.80	149,939.82	1,591,380.20		14.52
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	3,587.63	1,125.42	39,412.37		8.34
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	210.31	0.00	4,289.69		4.67
Total Dept 537.000 - SEWER DEPARTMENT		1,952,101.00	1,952,101.00	289,568.27	158,788.00	1,662,532.73		14.83
TOTAL REVENUES		3,082,779.00	3,082,779.00	440,483.16	241,304.47	2,642,295.84		14.29
Expenditures								
Dept 536.000 - WATER DEPARTMENT								
592-536.000-701.000	SALARIES FULL-TIME	19,398.00	19,398.00	3,191.44	1,595.72	16,206.56		16.45
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	147,426.00	147,426.00	11,097.96	4,072.56	136,328.04		7.53
592-536.000-706.000	OPEB EXPENSE	8,000.00	8,000.00	0.00	0.00	8,000.00		0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	7,803.00		0.00
592-536.000-810.000	AUDITING & ACCOUNTING	5,129.00	5,129.00	5,129.00	5,129.00	0.00		100.00
592-536.000-875.000	PENSION EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	1,200.00	600.00	8,800.00		12.00
592-536.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	12,049.45	6,054.70	60,606.55		16.58
592-536.000-935.000	EQUIPMENT REPLACEMENT	7,000.00	7,000.00	0.00	0.00	7,000.00		0.00
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	(2,724.04)	415.96	92,724.04		(3.03)
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00		0.00
592-536.000-944.000	WATER PURCHASES	407,800.00	407,800.00	0.00	0.00	407,800.00		0.00
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	0.00	0.00	3,100.00		0.00
592-536.000-974.000	WATER MAIN PROJECT	400,000.00	400,000.00	20,379.19	0.00	379,620.81		5.09
Total Dept 536.000 - WATER DEPARTMENT		1,185,229.00	1,185,229.00	50,323.00	17,867.94	1,134,906.00		4.25
Dept 537.000 - SEWER DEPARTMENT								
592-537.000-701.000	SALARIES FULL-TIME	19,398.00	19,398.00	3,191.44	1,595.72	16,206.56		16.45
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	25,377.00	25,377.00	2,986.18	302.77	22,390.82		11.77
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	7,803.00		0.00
592-537.000-720.000	INTEREST EXPENSE	40,179.00	40,179.00	11,243.75	11,243.75	28,935.25		27.98
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00		100.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,129.00	5,129.00	5,129.00	5,129.00	0.00		100.00
592-537.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	12,049.44	6,054.69	60,606.56		16.58
592-537.000-939.000	SEWER SYTEM MAINTENANCE	410,000.00	410,000.00	1,204.36	304.36	408,795.64		0.29
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00		0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,029,210.00	1,029,210.00	85,767.51	85,767.51	943,442.49		8.33
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	463.27	463.27	18,243.73		2.48
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	141.68	70.84	4,858.32		2.83
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	16.04	16.04	283.96		5.35

User: PAM

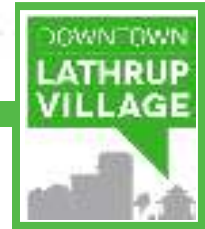
DB: Lathrup

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 592 - WATER & SEWER FUND								
Expenditures								
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,000.00	2,000.00	372.26	258.91	1,627.74		18.61
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00		0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00		0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	1,216.83	0.00	13,783.17		8.11
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,900.00	8,900.00	0.00	0.00	8,900.00		0.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	34,600.00	34,600.00	0.00	0.00	34,600.00		0.00
592-537.000-970.000	CAPITAL EXPENDITURE	160,000.00	160,000.00	0.00	0.00	160,000.00		0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	3,643.07	3,643.07	16,356.93		18.22
Total Dept 537.000 - SEWER DEPARTMENT		1,878,609.00	1,878,609.00	128,174.83	114,849.93	1,750,434.17		6.82
TOTAL EXPENDITURES		3,063,838.00	3,063,838.00	178,497.83	132,717.87	2,885,340.17		5.83
Fund 592 - WATER & SEWER FUND:								
TOTAL REVENUES		3,082,779.00	3,082,779.00	440,483.16	241,304.47	2,642,295.84		14.29
TOTAL EXPENDITURES		3,063,838.00	3,063,838.00	178,497.83	132,717.87	2,885,340.17		5.83
NET OF REVENUES & EXPENDITURES		18,941.00	18,941.00	261,985.33	108,586.60	(243,044.33)		1,383.17
TOTAL REVENUES - ALL FUNDS								
		8,537,310.00	8,537,310.00	3,251,226.18	2,318,342.15	5,286,083.82		38.08
TOTAL EXPENDITURES - ALL FUNDS								
		8,552,901.00	8,552,901.00	930,374.95	490,764.68	7,622,526.05		10.88
NET OF REVENUES & EXPENDITURES								
		(15,591.00)	(15,591.00)	2,320,851.23	1,827,577.47	(2,336,442.23)		4,885.84

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2020

	<u>Revenues Through 8/31/2020</u>	<u>Expenses Through 8/31/2020</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	2,742,891	668,968	2,073,922
202-MAJOR STREET FUND	45,976	21,240	24,736
203-LOCAL STREET FUND	21,498	30,045	(8,547)
258-CAPITAL ACQUISITION FUND	43	4,450	(4,407)
494-DOW NTOW N DEVELOPMENT AUTHORI	335	27,173	(26,838)
592-W ATER & SEW ER FUND	440,483	178,498	261,985
GRAND TOTAL ALL FUNDS	<u>3,251,226</u>	<u>930,375</u>	<u>2,320,851</u>



MEMORANDUM

TO: Sheryl Mitchell, City Administrator
CC: DDA Board of Directors
FROM: Susie Stec, Manager – CED / DDA Director
DATE: September 24, 2020
RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

COVID-19 Resources

- A resource page has been created: http://www.lathrupvillage.org/how_do_i/resources.php. There are a series of links to financial resources & programs available to business.

Events

- **Fall Southfield Corridor Cleanup** will be on Saturday, September 26th from 9 -11 am. Volunteers may register at <https://forms.gle/V1iyJ1oVpQPHg1S87>
- **DDA Informational Meeting** on Friday, October 9th, time TBD. The format will be via Zoom
- **Shop Small Winter Market** on Saturday, November 28th, time TBD though it will be a daytime event.
- **LV Business BINGO** will be a month-long event with themed weekends in November.

Grants

- **Lovin' Lathrup Village Business Relief Mini-Grant Program** received a total of 18 applications. The Economic Vitality Committee reviewed Round 1 applications and awarded 7 businesses \$2k/each. A second round of applications will be reviewed in the next week.
- **MSOC Flagstar Grant** is opening up their grant to Associate & Affiliate level communities. We will be applying to enhance our gateway entrances (lighting & landscaping).

Business/Property Updates

- JMC properties received conditional approval on Sept. 15th. They will need to seek variances, PROW encroachment licenses, and dumpster modifications (or variances). The building inspection report detailed many violations. JMC agreed to begin making necessary health & safety improvements in approximately 60 days.

- Work on the Lathrup Shopping Plaza has begun
- BP Gas Station has encountered funding challenges. They've been asked to provide a timeline as to when those challenges may be resolved and when construction will begin.
- Lathrup Village Apartments is now leasing units. They've received Administrative Approval for the final phase of the project which includes 3 buildings (14 total units) facing the service drive.

Comprehensive Plan update

- Giffels Webster has finalized the **Recreation Plan 2021-2025**. It was adopted on Aug. 17th.
- A working draft is expected in October/November.

Miscellaneous

- 2020 Census – Lathrup Village response rate is 89.4%. We are 5th in the county for reporting (and 0.4% ahead of Berkley)
- The DDA hired Cori Dahl as our DDA/Parks & Recreation Specialist. She began on Aug. 3rd and will be working on various projects including expanding Corridor Cleanups, Shop Small Artisan Market, improving our social media presence, assisting with Parks & Rec, and other city functions as needed.



Date: September 25, 2020
To: Sheryl Mitchell, City Administrator
From: Christopher Clough, Parks & Recreation Coordinator
Re: Department Report

Events

We have not had any recent events but we do have some coming up.

Upcoming Events

- Fall Fest- October 26-31
 - The event will be completely virtual this year
 - We're doing many contests via Facebook including pet costume contest, kids costume contest, pumpkin decorating and pumpkin carving
 - We're also bringing back the house decorating contest
 - There will be spooky or festive selfie stations set up in the parks
- Shop Small Saturday Artisan Fair- November 28
 - The DDA is handling the event this year, led by specialist Cori Dahl
- Tree Lighting- Dec. 4
 - Details to come but Santa will be in attendance, the traditional Breakfast with Santa event will not be held this year

Classes/Programs

I offered limited in-person fitness class options for the Fall. They had considerable safety measures in place. Only the two yoga classes had enough participants to run. They started this week.

Walking Club also started this week, which we manage in-house. Coffee with Chris will start next week, both in-person and offered through Zoom.

Today we took our second day trip in the new 15 passenger van. Last week we went to Belle Isle, Miliken State Park and Atwater Beach. This week we attending the Kayrod Gallery's "Grandma" exhibit and had lunch in Midtown. Additional trips are being planned for November and December.

Parks

The Recreation Advisory Committee (RAC) recommended copying Southfield Parks & Rec's outdoor fitness circuit idea. We created three different circuits using yard signs. There is a kid's fitness circuit at Sarrackwood Park, an adult circuit at Goldengate Park and a dog trick circuit at Lathrup Park to help draw attention to the coming dog park.

The Fall Fest selfie stations will be at Municipal, Sarrackwood and Goldengate Parks.

A makeshift U6 soccer field has been added to Lathrup Park. It's a little rough looking at the moment but it will shape out nicely.

Lastly, members of the RAC and the Lathrup Village Nature Group, completed phase one of the wildflower project at Sarrackwood Park. The old wood planter was replaced with new paver blocks. Many residents donated native plants for the planters.

Projects

Dog Park

The Dog Park has seen a ton of progress thanks to Meagan's efforts. We held a community meeting to solicit feedback on our potential location. The residents were receptive to hosting the park in one of the old roller hockey rinks at Lathrup Park. We have been getting the space ready and forming the structure needed to sustain the park. We now have a Friends of the Lathrup Village Dog Park group with more than 20 members. Last week the established a temporary 5-person board to help make decisions regarding the park. The board is currently looking over our proposed rules and regulations before we send them to Scott Baker for official review. Meagan also sent out sponsorship letters this week and last week to local dog-related businesses. We are hoping for a grand opening in early November. The response has been very positive!

Community Vegetable Garden

The Community Vegetable Garden is also coming along. The entire space is now laid out with compost to prepare the ground for planting in the spring. We are hoping to install the fence and raised beds before winter. However, we are set back by wanting to put in the cement for a future shed but lacking the budget to do so. I'm hoping to get out sponsor letters for that project when I return from vacation.

Rentals

I have not been able to review our outdoor rental policies, which is costing us some missed opportunities for rentals. Our currently policies do not take into account the need for bathrooms for large events or the pricing for pavilion use only.

Building

The dance studio renovation is complete. Pictures will be up soon.

The kitchen is just waiting on special ordered locks for the drawers. Again, pictures will be up soon.

New ceiling tiles will be installed in the lobby in the coming weeks. They are plastic rather than fiberboard so they are water resistant. That's important because we have so many leaks. Additionally, they are much more attractive and clean looking. The lobby lights were all switched to LEDs.

The meeting place and staff break room walls were scrubbed and are looking very clean. Unfortunately it highlights how dirty the 2nd floor carpet is. I'm sorry we were not able to replace it last year with vinyl flooring.

The Lions Club/Historical Society storage closet on the 2nd floor has been converted to an office for our DDA/Recreation specialist Cori Dahl.

The police side stair treads will be replaced in October as they are a safety concern.

Monthly Permit List

09/02/2020

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB200051	06/02/2020	NORDMOE, JANET E	27265 LATHRUP BLVD	40-24-13-357-015	\$275.00	\$0
Work Description: install 1 windwow egress windwow well						
PB200075	07/27/2020	FAGAN, KRISTOFFERSON	18820 WILTSHIRE BLVD	40-24-14-205-007	\$438.00	\$0
Work Description: REplacing 10 windwows						
PB200076	08/12/2020	ZAMMIT, JACOB ANDREW	27640 CALIFORNIA SE DR	40-24-13-306-004	\$577.00	\$0
Work Description: Kitchen remod						
PB200078	08/18/2020	OAKLAND DEVELOPMENT C	27601 SOUTHFIELD RD	40-24-14-432-010	\$1,315.00	\$0
Work Description: New Roof						
PB200079	08/18/2020	COOPER, SEAN	18520 SANTA ANN AVE	40-24-23-255-007	\$439.00	\$0
Work Description: New Roof						
PB200080	08/18/2020	PICKETT, GERALD	18318 RAINBOW DR	40-24-23-277-003	\$245.00	\$0
Work Description:						
PB200081	08/18/2020	KCB SERVICES & COMPANY L	18270 W 11 MILE RD	40-24-14-478-032	\$245.00	\$0
Work Description: Replacing 8 Windows						
PB200083	08/19/2020	Jay Askcrow	18891 RAINBOW DR	40-24-23-205-001	\$185.00	\$0
Work Description: Deck						
PB200084	08/20/2020	KIMBROUGH, MARCETTA R	27270 EVERGREEN RD	40-24-14-306-047	\$185.00	\$0
Work Description: 2 vinyl windows replaced						
PB200085	08/20/2020	HARRIS, YOLANDA D	27424 EVERGREEN RD	40-24-14-306-070	\$170.00	\$0
Work Description: Doorwall replacement						

PB200086	08/24/2020	GARRISON, JOEL N	18836 RAINBOW DR	40-24-23-204-009	\$245.00	\$0
Work Description: New Roof						
PB200088	08/25/2020	JACKSON, SHERRI	18839 SUNBRIGHT AVE	40-24-23-254-005	\$230.00	\$0
Work Description: Replacing 4 windows						
PB200089	08/26/2020	LACY, DEEANN	27650 RAINBOW CIR	40-24-14-307-015	\$487.00	\$0
Work Description: New Roof						
PB200090	08/27/2020	O'REILLY, LAURIE	28625 ELDORADO PL	40-24-14-207-014	\$526.00	\$0
Work Description: Kitchen Remod						

Total Permits For Type: 14
Total Fees For Type: \$5,562.00
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PE200049	07/29/2020	FIRST HOLDING MANAGEME	26612 SOUTHFIELD RD	40-24-24-104-033	\$90.00	\$0
Work Description: Electricy for sign						
PE200053	08/14/2020	CHESTNUT DEVELOPMENT	26710 LATHRUP BLVD	40-24-24-105-007	\$185.00	\$0
Work Description: Generator install						
PE200054	08/18/2020	SIEBERT, APRIL	18760 HAMPSHIRE ST	40-24-23-253-007	\$160.00	\$0
Work Description: Generator Install						

Total Permits For Type: 3
Total Fees For Type: \$435.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PEXC-004-20	07/30/2020	CHESTNUT DEVELOPMENT	26710 LATHRUP BLVD	40-24-24-105-007	\$120.00	\$0
Work Description: New Parking Pad and Approach						
PEXC-005-20	08/06/2020	GREENING, CHARLES W	19061 SAN DIEGO BLVD	40-24-14-334-007	\$80.00	\$0
Work Description: new culvert						
PEXC-006-20	08/10/2020	MOORE, KENNETH	17590 RAINBOW DR	40-24-24-153-026	\$80.00	\$0
Work Description: Driveway redo						
PEXC-007-20	08/26/2020	RICHARDSON, LEON C	19055 CAMBRIDGE BLVD	40-24-14-383-003	\$200.00	\$0
Work Description: Driveway replacement						
PEXC-008-20	08/31/2020	17550 ELEVEN MILE LLC	17550 W 11 MILE RD	40-24-13-359-063	\$80.00	\$0
Work Description: Sidewalk repair						

Total Permits For Type: 5
Total Fees For Type: \$560.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PF200012	07/29/2020	HARRIS, RODNEY M	18826 CAMBRIDGE BLVD	40-24-14-452-009	\$65.00	\$0
Work Description: 4" Vinyl install						
PF200013	07/30/2020	ECHOLS, JOSEPH G	18520 ROSELAND BLVD	40-24-14-226-041	\$65.00	\$0
Work Description: 6" Ornamental Metal						
PF200014	08/12/2020	FUERST, ROBERT S	27220 SANTA BARBARA DR	40-24-14-453-008	\$65.00	\$0
Work Description: Ornamental Metal						

Total Permits For Type: 3
Total Fees For Type: \$195.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM200038	08/18/2020	STANTON, WILLIE	26256 MEADOWBROOK WAY	40-24-23-256-043	\$80.00	\$0
Work Description: Hot Water Tank						
PM200039	08/18/2020	SIEBERT, APRIL	18760 HAMPSHIRE ST	40-24-23-253-007	\$95.00	\$0
Work Description: Generator Install						

Total Permits For Type: 2
Total Fees For Type: \$175.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PORC-200008	07/30/2020	WILLIAMS, MICHAEL A	27731 RAINBOW CIR	40-24-14-304-028	\$25.00	\$0
Work Description: Rubber Tire Trailer 20Yd						

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP200038	08/31/2020	HAMLIN, BRIAN M	18755 SARATOGA BLVD	40-24-14-401-006	\$105.00	\$0

Work Description: Sewer Repair

Total Permits For Type: 1
Total Fees For Type: \$105.00
Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PSHED-006-20	07/27/2020	NELSON, ERIC	27245 LATHRUP BLVD	40-24-13-357-016	\$65.00	\$0
Work Description: shed						
PSHED-007-20	07/29/2020	LINDQUIST, SCOTT	28625 SUNSET W BLVD	40-24-14-206-001	\$65.00	\$0
Work Description: shed						
PSHED-008-20	08/03/2020	KNAZZE, CHARLES	27347 RAINBOW CIR	40-24-14-355-034	\$65.00	\$0
Work Description: shed install						
PSHED-009-20	08/17/2020	ALEXANDER, EDNA	27680 MORNINGSIDE PLZ	40-24-14-310-005	\$65.00	\$0

Total Permits For Type: 4
Total Fees For Type: \$260.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
8/1/2020 12:00:00 AM AND
8/31/2020 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$7,317.00

Grand Total Permits: 33

Grand Total Const. Value: \$0

August 2020 Police Summaries

8/3/2020 - 20-8170: Hospice Death

Officers were dispatched to a hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/3/2020 - 20-8181: Mental Health Call

Officers were dispatched for an individual having a mental health episode. Officers spoke with the individual and were able to get them to agree to go to a medical facility for evaluation. Officers transported the individual to a medical facility and turned them over to hospital staff.

8/4/2020 - 20-8200: Identity Theft

An individual contacted the LVPD to make an identity theft report. The reporting party stated that someone is using their name and setting up a Direct TV account. A report was taken and is being investigated.

8/6/2020 - 20-8234: Larceny

An individual came to the LVPD to make a Larceny report. The reporting party stated that they had tools stolen from their vehicle. There are no suspects and no video of the incident. A report was taken.

8/6/2020 - 20-8237: Suspicious Circumstances

Officers were dispatched to a slumped subject. Officers determined that the driver was suffering a medical episode. The driver was transported to a medical facility for further evaluation.

8/6/2020 - 20-8252: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

8/7/2020 - 20-8261: Suspicious Circumstances

Officers were dispatched to a residence for a suspicious circumstance report. The reporting party wanted to make a report that someone placed tree rubbish and branches in their dumpster without their permission. A report was taken.

8/11/2020 - 20-8389: Sudden Death

Officers were dispatched to a sudden death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/11/2020 - 20-8401: Fraud

An individual came to the LVPD to make a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

8/12/2020 - 20-8433: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

8/13/2020 - 20-8479: Operating While Intoxicated

Officers responded to a traffic crash and through an investigation determined that one of drivers was operating under the influence of alcohol. The driver was arrested and the vehicle was impounded.

8/15/2020 - 20-8522: Operating While Intoxicated

Officers responded to a traffic crash and through an investigation determined that one of drivers was operating under the influence of alcohol. The driver was arrested and the vehicle was impounded.

8/17/202 - 20-8629: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation and then released.

8/18/2020 - 20-8635: Operating while Intoxicated

Officers conducted a traffic stop and through an investigation determined that the driver was operating under the influence of alcohol. The driver was arrested and the vehicle was impounded.

8/18/2020 - 20-8659: Hospice Death

Officers were dispatched to a hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/19/20 - 20-8686: Fraud

An individual came to the LVPD to make a Fraud report. The reporting party stated that they were contacted and advised that an unknown suspect filed their Tax Return. The reporting party was advised on steps to take. A report was taken and the situation is being investigated.

8/23/2020 - 20-8865: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation and then released.

8/24/2020 - 20-8885: Animal Complaint

Officers were dispatched to check on a wounded deer. After evaluating the deer, it was determined that the deer had to be put down. The deer was put down without incident.

8/24/2020 - 20-8894: Neighborhood Trouble

Officers were dispatched for a dispute between neighbors. Officers spoke with both parties and helped mediate the situation.

8/25/2020 - 20-8918: Robbery

Officers were dispatched to a local financial institution for a robbery in progress. Upon arrival, Officers were informed that the suspect had already left the area. Officers spoke with the victim and the incident is being investigated.

8/28/2020 - 20-8982: Hospice Death

Officers were dispatched to a hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/29/2020 - 20-9012: Animals at Large

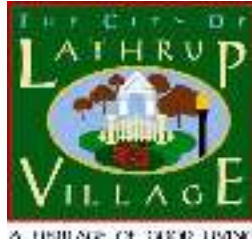
Officers were dispatched for three dogs running loose. Officers were able to secure the dogs and return them to their owner.

8/29/2020 - 20-9021: Family Trouble

Officers were dispatched for a family trouble report. Officers spoke with both parties and helped mediate the situation.

8/30/2020 - 20-9035: Suspicious Circumstances

Officers were dispatched to a vacant residence due to a broken window. Officers checked the residence and a report was taken.



COUNCIL COMMUNICATION:

TO: Mayor Mykale Garrett and City Council Members
FR: Dr. Sheryl Mitchell, City Administrator
DA: September 28, 2020
RE: **MOTION TO SCHEDULE A PUBLIC HEARING ON OCTOBER 19, 2020 FOR THE REPROGRAMMING OF THE 2018 AND 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

The City of Lathrup Village had previously allocated funds from the Community Development Block Grant Program. We are requesting that any unused funds from Fiscal Year 2018 and 2019 be reprogrammed toward the \$54,085 purchase of the recreation van.

Reprogramming of Program Year 2018 & 2019

City Allotment: (FY 18) \$7,000 and (FY 19) \$7,137
Proposed Use: \$7,000
Reasoning: Entire balance from FY 18 and FY 19 allotment will be towards the purchase of the van for transportation related to senior programming and activities.

Original Program Year 2019

City Allotment: \$7,000
Original Use: \$7,000
Reasoning: Entire allotment will be used to renovate the front counters of Administration and Police Department.

Original Program Year 2018

City Allotment: \$7,137
Original Use: \$7,137
Reasoning: Entire allotment for our Senior Service Programs
With these funds we can continue to expand our Senior Programs for Nutrition, education, and exercise.

Suggested Motion:

Approve scheduling A PUBLIC HEARING ON OCTOBER 19, 2020 FOR THE REPROGRAMMING OF THE 2018 AND 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Motion by _____, Seconded by _____.

CITY OF LATHRUP VILLAGE

NOTICE OF PUBLIC HEARING

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

NOTICE IS HEREBY GIVEN that the **City of Lathrup Village** will hold a public hearing on the reprogramming of Community Development Block Grant Funds. The Hearing will be held on **Monday, October 19, 2020 at 7:00 p.m. at the Municipal Building, 27400 Southfield Road, Lathrup Village, MI 48076 (and/or Remotely Via Zoom)** to hear public comments on the reprogramming of CDBG Program Year 2018 application in the approximate amount of **\$7,000** to fund eligible projects and 2019 application in the approximate amount of **\$7,137** to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at the **Municipal Building 27400 Southfield Road, Lathrup Village, MI 48076 until 4:30 p.m., October 19, 2020.**

ZOOM Remote Meeting

<https://zoom.us/j/97509121900?pwd=L0ZHQkppVmlVbFVncjUyb0czOU8wQT09>

Telephone: 646 558 8656 or 301 715 8592

Webinar ID: 975 0912 1900

Password: 125760

Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact **Yvette Talley** at **248-557-2600 ext. 226 at 27400 Southfield Rd., Lathrup Village, MI 48076** for special services.

Yvette Talley, City Clerk

Published – September 28, 2020

REPROGRAMMING PROCEDURES

CONSIDERATIONS

- Communities are encouraged to minimize reprogramming to reduce administrative burden
- Determining realistic project needs at application will minimize the need to reprogram funds

A REPROGRAMMING IS A TRANSACTION THAT EITHER:

- Transfers funds from an existing project to another existing project
- Transfers funds from an existing project to a new project
- Changes a project description

PROCEDURES

1. Community contacts Planning Unit to discuss eligibility
2. Community sends required documentation to Planning Unit
3. Planning Unit reviews paperwork including reprogramming request cover letter, certified meeting minutes and/or governing body resolution
4. Contract Compliance reviews environmental review record documents (if applicable) and any related issues or financial considerations
5. Planning Unit produces reprogramming authorization form and revised project summary
6. Planning Unit forwards approved documents to community

REQUIREMENTS

- Reprogrammed funds MUST remain in their allocated program year
- Reprogrammed funds are subject to current federal CDBG regulations
- Public Services are limited per each year's total allocation
- Communities must advertise a public hearing notice in a newspaper of general circulation
- Federal guidelines suggest a ten calendar day period between advertisement and public hearing

DOCUMENTATION

- Reprogramming Request Cover Letter (on community letter head)
- Copy of the public hearing advertisement
- Copy of your certified meeting minutes and/or governing body resolution
- Project description
- Updated environmental review record as needed

REMEMBER YOU NEED TO PROVIDE THE PLANNING UNIT WITH:

- Reprogramming Request Cover Letter
- Copy of the public hearing advertisement
- Copy of certified council minutes and/or governing body resolution
- Project description
- Updated environmental review record as needed



SAMPLE REPROGRAMMING REQUEST LETTER

June 1, 2017

Carla Spradlin, Grant Compliance & Program Coor.
Oakland County Community & Home Improvement
Oakland Pointe Suite 1900
250 Elizabeth Lake Rd
Pontiac MI 48341-0414

RE: REPROGRAMMING REQUEST

The City of Troy requests the following reprogramming of PY 2016 funds.

Existing (FROM):

Account Number	Activity Description	Amount
731815	Special Assessment	\$29,000.00

Proposed (TO):

Account Number	Activity Description	Amount
731332	Parks, Recreational Facilities	\$29,000.00

Description:

(ADD DETAILED DESCRIPTION)

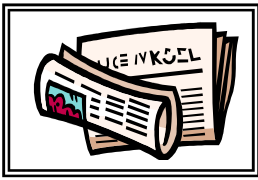
I have attached the required backup including a copy of the public hearing advertisement, copy of certified meeting minutes, project description and updated environmental review record as needed. If you have questions or require further information, please contact my office at (248) 524-3399).

Sincerely,

Cindy Stewart
CDBG Contact

Attachments

- Copy of the public hearing advertisement
- Copy of certified council minutes and/or governing body resolution
- Project description
- Updated environmental review record



SAMPLE REPROGRAMMING ADVERTISEMENT

Notice is hereby given that in accordance with Community Development Block Grant (CDBG) requirements a Public Hearing will be held by the City of Troy City Hall on Tuesday, April 4, 2017 7:00 p.m. at the City Hall 500 West Big Beaver Rd to receive written and verbal comment regarding the reprogramming of federal CDBG funds as follows:

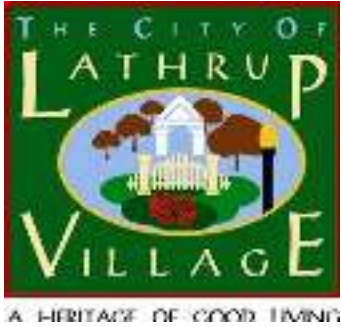
Existing - 2016 Program Year

Activity Number	731815
Activity Description	Special Assessment
Amount	\$29,000.00

Proposed - 2016 Program Year

Activity Number	731332
Activity Description	Parks, Recreational Facilities
Amount	\$29,000.00

Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact **(name)** at **(number/location)** for special services.



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FROM: Dr. Sheryl L. Mitchell, City Administrator

DATE: September 28, 2020

RE: **MOTION TO APPOINT A CITY COUNCIL MEMBER TO THE ELECTION COMMISSION FOR THE NOVEMBER 3, 2020 GENERAL ELECTION**

The Election Commission consists of the City Attorney, City Clerk and a City Council member. The City Clerk is requesting City Council to appoint a member to the Election Commission for the upcoming election.

PLEASE NOTE: THE ELECTION COMMISSION WILL MEET DIRECTLY AFTER COUNCIL MEETING

Motion by _____, Seconded by _____

TO:

APPOINT _____ to the Election Commission for the November 3, 2020 General Election.



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: September 28, 2020

RE: **MOTION TO ELECT MEMBERS TO THE MML LIABILITY & PROPERTY POOL BOARD OF DIRECTORS**

The MML Liability & Property Pool Board of Directors has requested the City participate in the election of members to its Board Members. Attached are the biographies for the candidates who are seeking (re)election to a 3-year term, beginning January 1, 2021.

- George Bosanic (appointee)
Manager, City of Grenville
- Melissa Johnson (appointee)
Mayor, City of Chelsea
- Sue Osborn (incumbent)
Mayor, City of Fenton
- Dave Post (incumbent)
Manager, Village of Hillman

Suggested Motion:

To Affirm the Nominations as Provided By The MML Liability & Property Pool Administrator and Authorize the City Clerk to Notify the MML Before November 5, 2020.

Motion by _____, Seconded by _____,

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 14, 2020
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 5. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability & Property Pool*; the link to the ballot form is in the yellow banner.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



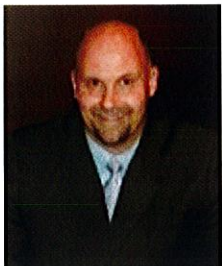
Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2021



George Bosanic, City Manager, City of Greenville

George has more than 25 years' experience as a municipal official. He is a past president of the Greenville Rotary, winner of the Community Spirit Collaboration Award and a founding board member of the Montcalm County Big Brothers/Big Sisters Organization. He is a member of the Michigan Local Government Management Association and International City Management Association. He also served as Trustee for the MML Workers' Compensation Fund program from 2006 – 2018. George is seeking election to his first term.



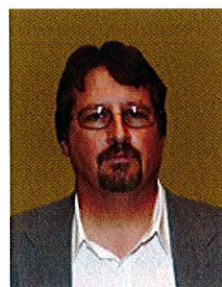
Melissa Johnson, Mayor, City of Chelsea

Melissa is the Mayor of the City of Chelsea and has more than six years' experience as a municipal official. Prior to becoming mayor, she served as a city council member and planning commissioner. Melissa is an attorney who has practiced in the areas of criminal and civil law. She is active in the Southeast Michigan Council of Governments as well as several other local and regional community and civic organizations. Melissa is seeking election to her first term.



Sue Osborn, Mayor, City of Fenton

Sue has more than twenty-nine years' experience as a municipal official, serving as the mayor in the City of Fenton for the last sixteen. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Prior to her council service, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors and is also active in several local and regional civic organizations. Sue is seeking re-election to her third term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-one years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board, Hillman Community Radio board and the North Eastern Michigan Rehabilitation and Opportunity Center (NEMROC) board. Dave is also active in several local and regional civic organizations. Dave is seeking re-election to his third term.

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

RESOLUTION HONORING NATIONAL RECOVERY MONTH

SEPTEMBER 2020

WHEREAS, substance use recovery is important for individual well-being and vitality, as well as for families, communities and businesses; and

WHEREAS, according to the Substance Abuse and Mental Health Services Administration (SAMHSA), in 2018, approximately 20.3 million people aged 12 or older had a substance use disorder; and

WHEREAS, we will continue to educate and raise awareness of the risks and potential harm associated with prescription drug misuse; and

WHEREAS, we believe everyone facing substance use disorders deserve the benefit of recovery; and

WHEREAS, stigma and stereotypes associated with substance use disorders often keep people from seeking treatment that could improve their quality of life; and

WHEREAS, substance use disorders occur when the recurrent use of alcohol and/or drugs causes clinically or functionally significant impairment, such as health problems, disability, and failure to meet major responsibilities at work, school, or home; and

WHEREAS, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of their choice while striving to achieve his/her full potential; and

WHEREAS, substance use disorder recovery benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate and contribute to our society, and also enriches the culture of our community.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lathrup Village hereby recognize September 2020, as National Recovery Month and calls upon our citizens, government agencies, public and private institutions, businesses, and schools to recommit our state to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

Attested to this 28th day of September 2020.

Mykale Garrett, Mayor

Bruce Kantor, Mayor Pro-Tem

Ian Ferguson, Council Member

Saleem Siddiqi, Council Member

Donna Stallings, Council Member

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

RESOLUTION HONORING NATIONAL SUICIDE PREVENTION MONTH

SEPTEMBER 2020

WHEREAS, September is known as National Suicide Prevention Month and is intended to help raise awareness surrounding suicide prevention resources available in the community; and

WHEREAS, World Suicide Prevention Day is observed each year on September 10; and

WHEREAS, Suicidal thoughts can affect everyone regardless of age, gender, race, orientation, income level, religion, or background; and

WHEREAS, according to the CDC, each year more than 48,000 people die by suicide; and

WHEREAS, Suicide is the second leading cause of death for people 10 to 34 years of age, the fourth leading cause among people 35 to 54 years of age, and the eight leading cause among people 55 to 65 years of age; and

WHEREAS, Organizations like the National Alliance on Mental Illness (NAMI) and National Suicide Prevention Lifeline, 800.273.TALK (8255) work to help individuals in crisis and provide resources to shed light on this highly stigmatized topic; and

WHEREAS, Every member of our community should understand that throughout life's struggles we all need the occasional reminder that we are all silently fighting our own battles; and

WHEREAS, The Oakland Community Health Network (OCHN) is committed to being a Zero Suicide organization and cultivate a network of providers who are engaged in the Zero Suicide philosophy.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lathrup Village hereby recognizes September 2020, as National Suicide Prevention Month and calls upon our citizens, government agencies, public and private institutions, businesses, and schools to recommit our state to increasing awareness and understanding of suicide prevention, and the need for appropriate and accessible services to assist individuals in crisis.

Attested to this 28th day of September 2020.

Mykale Garrett, Mayor

Bruce Kantor, Mayor Pro-Tem

Ian Ferguson, Council Member

Saleem Siddiqi, Council Member

Donna Stallings, Council Member